Wilkes University School of Pharmacy

Dear Professional Applicant:

(This application is **not** for high school students applying for the PrePharmacy Guaranteed Seat - PPGS)

Thank you for considering our Doctor of Pharmacy (Pharm.D.) program. If admitted, you will be one of 72 students beginning a career-long pharmacy learning process in Fall 2014.

Our selection process provides applicants a fair opportunity to present themselves. Below are some important facts about the application process.

- **There is NO application fee.**
- **Transfer students need not submit a separate Wilkes University application.**
- **The applicant is responsible for collecting all necessary credentials and submitting them to the School of Pharmacy in one main envelope. A complete application file consists of the application form, 3 letters of recommendation (one from a pharmacist) and official transcript(s). These must be mailed to Wilkes University School of Pharmacy, 84 West South Street, Wilkes-Barre, PA 18766. Your PCAT score will be sent to us separately from Pearson Education. In order to have** PCAT **scores reported in time, you should take the test scheduled in September. You may apply on line at the PCAT website: www.PCATweb.info**
- **The School of Pharmacy Application deadline is February 1, 2014; applications received after the deadline will not be considered.**
- **Minimum eligibility is overall GPA and prerequisite GPA of 2.5 (see below for a list of prerequisite courses) or better at any accredited college or university, and successful (2.0 or above) completion of all pharmacy prerequisites by the end of the Spring 2014 term.**
- **The most academically qualified applicants will be invited for an on-campus personal interview. The Admissions Committee of the School of Pharmacy will notify you of their decision shortly after your interview.**
- **Please review the Technical Standards Document located on the following page.**

Thank you for your interest in the Doctor of Pharmacy program at Wilkes University!

Sincerely,

Harvey Jacobs, R.Ph., Ph.D.
Assistant Dean
84 West South Street
Wilkes-Barre, Pennsylvania 18766 USA
Phone: 570-408-4298 Fax: 570-408-7828
1-(800) WILKESU, ext. 4298

Wilkes University
Nesbitt School of Pharmacy
Technical Standards

These technical standards describe non-academic abilities and skills that are required for admission to, continuation in, and graduation from the School of Pharmacy to obtain a Pharm.D. degree. The School of Pharmacy is committed to helping students with disabilities complete the course of study leading to the Doctor of Pharmacy degree by reasonable means or accommodations. Reasonable accommodations are services provided to individuals with disabilities that remove or lessen the effect of the disability-related barrier. Individuals without documented disabilities are not eligible for accommodations. Candidates with disabilities, in accordance with Wilkes University policy, and as defined by section 504 of 1973 Vocational Rehabilitation Act and the Americans with Disabilities Act of 1993, who may seek accommodations in order to meet the technical standards are encouraged to contact University College to discuss what reasonable accommodations, if any, the School of Pharmacy could make in order for the candidate to meet the standards. A student with a disability who requests accommodations will be required to submit this request in writing and provide pertinent supporting documentation in accordance with Wilkes University policies. Candidates are not required to disclose any information regarding technical standards to the Admissions Committee.

Observational Skills

Observation necessitates the functional use of all senses. Students are expected to utilize such senses in order to make observations at a distance and close at hand. Throughout the pharmacy curriculum, students will be required to observe demonstrations and experiments in the basic and pharmaceutical sciences, in addition to displayed medical illustrations. With respect to patient care, students must be able to observe verbal and non-verbal signals. Observational abilities include discerning sounds related to patient assessment and treatment, as well as evaluating physical patient signs and symptoms.

Communication Skills

Effective communication involves utilizing knowledge acquired during the pharmacy education process to elicit, convey, clarify, and communicate information in oral and written English quickly, effectively, efficiently, and sensitively. Students are expected to partake in such communication with patients, health care providers, educational staff, and fellow students. Students must possess the ability to appropriately recognize and respond to nonverbal and emotional communication cues. Furthermore, students must provide educational and instructional information to patients and caregivers in an appropriate manner, considering health literacy, cultural, and socioeconomic factors.

Motor Skills

In order to execute gross and fine muscular movements, students must possess necessary hand eye coordination and neuromuscular control. Students must be able to execute motor movements, in a timely fashion, necessary for routine care and emergency situations, including but not limited to cardiopulmonary resuscitation and first aid. Necessary motor functions include capabilities utilized to perform physical assessment activities, such as auscultation, percussion, and other diagnostic maneuvers. Students are expected to perform basic lab tests, such as lipid and blood glucose screenings, as well as administer immunizations. In order to fulfill the functions of a pharmacist, students must be able to execute the motor movements necessary to compound, prepare, and dispense sterile and non-sterile dosage forms. Motor skill requirements include the utilization of current computer-based technology for drug information retrieval and evaluation, as well as the preparation and presentation of oral and written reports.

Intellectual, Conceptual, Integrative and Quantitative Skills

In order to successfully navigate a rigorous and intense didactic and experiential curriculum, students must be able to effectively learn through a variety of educational modalities such as didactic classroom instruction, small group discussion, and independent study. A rigorous and intense curriculum necessitates the ability to think quickly and accurately in an organized manner, while mastering the broad and complex body of knowledge that comprises pharmacy education. Students are expected to synthesize, analyze, interpret, integrate, process, measure, and calculate scientific and clinical information, as well as comprehend three dimensional relationships and understand the spatial relationships of structures, which are embedded in laboratory and clinical settings. In order to ensure self-assessment and improvement, students must be able to recognize personal knowledge deficits and limitations, and identify situations in which such deficits or limitations require further study as well as develop and carry out an improvement plan.

Behavioral and Social Skills

Students are expected to exhibit professional demeanor at all times and adhere to the Code of Ethics, with emphasis on integrity and honesty. In order to progress through a rigorous didactic and experiential curriculum, students must possess a high level of motivation. Furthermore, students are expected to be able to endure and function effectively during physically, intellectually, and emotionally taxing workloads and situations. The nature of pharmacy education necessitates the ability to adapt to changing environments and display flexibility in various educational settings, while accepting constructive criticism maturely and modifying future behavior accordingly. Students must demonstrate empathy, patience, respect, and genuine interest in the well-being of others while providing care to a diverse patient population. Students will communicate and care for persons whose cultural, sexual orientation, or spiritual beliefs are different from their own in a non-judgmental way. The development of strong interpersonal skills is expected in order to build meaningful relationships with patients.

During the Pharm.D. curriculum, students will be required to provide health and vaccine records, complete tests to assess the health status for communicable diseases (i.e. PPD testing), submit to a criminal background check, and undergo drug testing. Students are responsible for their transportation to clinical experiential sites. Candidates must acknowledge, upon acceptance of admission to the School of Pharmacy, that they understand the technical standards and additional requirements for experiential education.

WILKES UNIVERSITY
SCHOOL OF PHARMACY
Fall 2014 Application for Admission

Please complete this form by typing or printing legibly in ink. We require NO application fee.

A. Identifying Information

Name: _____ Sex: M ___ F ___
Last First Middle

Any other name used while attending school? _____

Date of Birth: _____ Age:_____

_____Phone: _____Cell phone:_____
Permanent Street Address

_____ Email: _____
City State Zip Code

County: _____

Address where correspondence regarding this application should be sent, if different from above, and effective dates: From: _____ To: _____

_____ Phone: _____

_____
City State Zip Code

Are you: (check one)
_____ currently enrolled in the Pre-Pharmacy Program at Wilkes University?
_____ currently enrolled at Wilkes in another major OR a Wilkes graduate ?
_____ a non-Wilkes applicant?
_____ a former Wilkes student?

Have you applied to the Nesbitt School of Pharmacy before? __ no __ yes If so, for which term? _____

Do you plan to live in a residence hall on campus? __ no __ yes

Have you ever been convicted of a criminal or drug-related offense? ___ no ___ yes
If yes, please provide a detailed explanation on a separate sheet of paper.

B. Residency Status

U.S. Citizen ____ or Permanent Resident ____ State: _____

International students:

Country of Birth: _____ Country of Citizenship: _____

Do you currently have a U.S. visa? _____ If yes, what type? _____

If you have an F-1 visa, what school issued it? _____

English Language: (check one) Primary _____ Secondary _____

Optional

The background information below is solicited for demographic purposes only.

___ Afro-American/Black
___ American Indian/Alaska Native
___ Asian/Pacific Islander
____ Caucasian/White
____ Hispanic
____ Other _____

C. University, College Information

List in reverse chronological order ALL educational institutions attended AFTER high school. The overall GPA should be calculated across schools, i.e., total quality points divided by total quality credit hours**. Send ALL official transcripts in sealed envelopes with the *main application* to Wilkes University School of Pharmacy, 84 West South Street, Wilkes-Barre, PA 18766**. We will not order transcripts.

Dates Attended	Name of College of University	Major	Degree Awarded	Indicate Q=Quarters S=Semesters	Quality Credit Hours Attempted	GPA
					Overall GPA: _____	

Minimum application eligibility is an overall GPA of 2.5 or above.

D. Pharmacy Prerequisites

List courses that meet the School of Pharmacy's prerequisites for admission. List sequential courses individually. List courses you plan to take to meet requirements. **<u>All courses must be completed by the end of Spring 2014 semester with a grade of 2.0 or better.</u>**

Wilkes Prerequisite	Course Title & Number	Where taken	When taken	Credits	Grade P=In Progress	For office use
General Chemistry with lab (8 Sem Crs) (List lab separately if graded separately)						
General Biology with lab(8 Sem Crs) (List lab separately if graded separately						
Calculus (4 Sem Crs)						
Oral Communications (3 Sem Crs)						
Microeconomics (3 Sem Crs)						
Organic Chemistry with lab (8 Sem Crs) (List lab separately if graded separately)						
General Physics (4 Sem Crs)						
Statistics (3 Sem Crs)						

Prerequisites GPA: _____

Minimum application eligibility is a prerequisite GPA 2.5 or above.

E. PCAT

Date(s) PCAT taken _____

Scores (Percentiles only), if available at time of application:

Verbal	Biology	Reading	Qua-Abi	Chemistry	Composite
_____ %	_____ %	_____ %	_____ %	_____ %	_____ %

F. General Education Requirements

If you have (or expect to have prior to your entrance into Wilkes University) a BA/BS degree from any accredited U.S. college or university, you may skip section F. <u>If you will not have a BA/BS degree before entry, you **must** complete Section F.</u> In addition to requirements of the Pharmacy curriculum, students of the School of Pharmacy must complete the courses listed below. For each requirement listed below, please enter the number of semester credit hours which you have completed with a **grade of 2.0 (C) or better**. (Wilkes students enter credit hours with passing grades.) Wilkes University's Office of Admissions determines which courses will fulfill Wilkes University's requirements. Acceptance into the Pharm.D. Program does not guarantee that your general education requirements are satisfied. Due to the intense nature of the Pharmacy program, remaining general education courses may need to be completed during the summer.

Skill Requirements
___ English Composition (4 cr. required)
___ Computer Science (3 cr. required)
___ OralCommunication (3 cr. required)
___ Math Competency (3 cr. required)

* *The Humanities* (9 cr. required)
___ World History
___ English Literature
___ Introduction to Philosophy OR ___ Foreign Language

* *The Social Sciences* (2 of 5 courses below are required)
___ Intro to Anthropology
___ Microeconomics
___ Intro to American Politics
___ Intro to Psychology
___ Intro to Sociology

* T*he Visual and Performing Arts* (3 cr. required)
___ Art
___ Music
___ Theater Arts
___ Dance

*Students may request course substitutions within each area. For more details, contact your academic advisor or the Registrar's Office.

G. High School Information

Name of High School from which you were graduated: _____

Location of High School: City _____ State _____

Number of students in your graduating class: _____ Your rank in your graduating class: _____

SATS: Verbal _____ Math _____ Writing_____ Total _____

H. Recommendations

List **three** individuals (not related to you) from whom we will receive recommendations**. <u>Your application will not be considered without one recommendation from a pharmacist</u>.** Please have references use the enclosed recommendation forms**. Confidential recommendations must be in sealed envelopes signed by the evaluator and submitted with your application.**

	(1)	(2)	(3)
Name:	_____	_____	_____
Title/ Occupation:	_____	_____	_____

I. Statement of Purpose

Please attach a statement (in your own words) why you are choosing pharmacy as a career. Include your experience in a pharmaceutical setting and any unique qualities that you possess. In other words, in your opinion, why should we choose you over so many other very good candidates? Use this opportunity to tell the Admissions Committee anything about you that has not been reflected in this application. All application materials must be submitted together; individual application materials will NOT be accepted.

Additional Essay Details:

- Double Spaced
- Typed.
- Not exceeding 500 words
- Attached to Pharmacy application on a separate sheet

J. Signature

I certify that the foregoing statements are true, complete and correct. I further acknowledge that inaccuracies here or failure to earn a 2.0 (C) or better after remediation in any prerequisite course, completed or not yet completed, will invalidate my acceptance to the school. This includes errors or oversights in our evaluation of your academic credentials, even if a contract letter is offered. Furthermore, by signing below you acknowledge that criminal background checks including, but not limited to, drug/alcohol citations, DUI, or other misdemeanor or felony convictions will be required while in the Pharmacy Program. Any convictions or citations may limit your ability to off-campus experiential sites and most importantly, may prevent licensure as a pharmacist. In addition, you will be required to abide by the Technical Standards Document included in the cover letter. If you have any convictions on your record or may not be able to comply with the Technical Standards Document, please contact the School of Pharmacy as soon as possible to discuss implications regarding your education and career.

Signature: _____

Date: _____

Wilkes University School of Pharmacy
Recommendation Form
Deadline for Submission Feb. 1, 2014

Applicant's name: _____

____ I hereby waive my right to access this recommendation, assuring an objective evaluation.

____ I retain my right to access this recommendation.

Signature of Applicant: _____ **Date:** _____

Instructions to Evaluator:
A frank appraisal of the applicant is requested. The applicant pool for admission into pharmacy school is highly competitive; this recommendation will be utilized in weighting the applicant. Please be aware that the pharmacy profession entails critical responsibilities, and that a high rating should only be given to exceptional applicants. Thank you for your assistance.

In what capacity have you known the applicant? ____ Advisor ____ Instructor _____Pharmacist
____ Employer/Supervisor ____ Friend ____ Other (explain) _____

How long have you known the applicant? _____

1. Comment on the applicant's ability to problem-solve (e.g., in life- or work-related situations, not mathematical calculations).

2. The pharmacy profession is evolving into dispensers of information as well as medications. Do you feel the applicant has the ability to effectively communicate with people from all levels of society? Why?

3. Describe the applicant's motivation and aptitude to successfully navigate a rigorous academic program.

Evaluator's Signature: _____ **Date:** _____

PRINT name: _____ **Telephone Number:** _____

APPLICATION INSTRUCTIONS

The School of Pharmacy uses a self-managed application. Therefore, you are responsible for collecting all of your credentials and mailing or delivering everything to the School of Pharmacy. **The School of Pharmacy will only process completed credential files**. A completed file consists of the application form, three letters of recommendation (in sealed envelopes) official transcripts (in sealed envelopes), and PCAT scores which will be sent directly from Pearson Education. We also require a personal interview; you will be contacted if you are selected to interview. **There is no application fee.**

INSTRUCTIONS FOR SENDING OFFICIAL TRANSCRIPTS

Contact your high school and each college or university attended and **request an official transcript be sent to you and include with your application and recommendation letters in one envelope.** The registrar will place your transcript in an envelope and place his/her signature across the envelope seal. All transcripts must be received unopened in their original sealed envelope. Foreign transcripts must be evaluated by World Education Services. **Note: Wilkes student's transcripts are automatically sent to the School of Pharmacy by the Wilkes University Registrar's office.**

THREE LETTERS OF RECOMMENDATION

Identify three individuals (**one must be a pharmacist**) who can evaluate your problem solving and communication skills as well as your motivation and aptitude to successfully navigate a rigorous academic program. Give a letter of recommendation form to each evaluator. In order to be considered with your application, letters of recommendation must be received in their original sealed envelope with the recommender's signature across the envelope seal. You must send these sealed envelopes along with your application materials in one envelope.

PCAT and TOEFL TESTS

We require applicants to take the Pharmacy College Admission Test (PCAT). **The PCAT should be taken in September prior to entering our professional pharmacy program.** If you take the PCAT in January you may still submit your application to the Pharmacy program by the February 1st deadline, however, it is unlikely that the Admissions Committee will receive your scores before they select students to interview. Your file will not be considered complete without PCAT scores. To register on line for the PCAT test, go to www.pcatweb.info.

In addition to the PCAT test, graduates of foreign schools must submit scores of the Test of English as a Foreign Language (TOEFL). To obtain a TOEFL application, write to TOEFL, Educational Testing Service, PO Box 6154, Princeton, NJ 08541-6154, USA.

INTERNATIONAL STUDENT FINANCIAL CERTIFICATION

International students are required to prepare a statement outlining how they will support themselves while studying at Wilkes University. This information must be submitted to the Wilkes University Admissions Office before you can be accepted to the pharmacy program. International students are required to submit evidence of financial support (bank statements, salary certificates, etc.) and a completed sponsorship affidavit if you have a sponsor. Please contact the Center for Global Education and Diversity at (001-)570-408-4106 or 1-800-WilkesU ext. 4106 for more information.

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SUMMARY OF WHAT YOU MUST SUBMIT IN ONE ENVELOPE

- The Completed Application Form
- Three (3) Letters of Recommendation in original sealed envelopes with the recommender's signature across the envelope seal.
- Official Transcripts from your high school and every college or university attended (in sealed envelope).
- **Your PCAT score will be sent separately by Pearson Education.**

MAIL ALL APPLICATION MATERIALS IN ONE ENVELOPE TO:

SCHOOL OF PHARMACY
WILKES UNIVERSITY
84 WEST SOUTH STREET
WILKES-BARRE, PA 18766