Wilkes University Curriculum Committee
Minutes of September 17, 2013 Meeting
Kirby 108

In attendance:
Committee Members Ed Foote, Maria Grandinetti, Emma Hao, Sean Kelly, Fanhui Kong, Erin McHenry-Sorber, Diane Wenger, Pei Zhang, Heidi Selecky (Library), Susan Hritzak and Rachel Duda (Registrar Office); Anastasia Mauger (Student Rep).

Guests: Karena Brace, Kurt Eisele, Marianne Rexer, Jennifer Thomas, Theresa Scaramastro (student).

Chairman E. Foote called the meeting to order at 11:00 a.m.

1) Approval of Minutes:

The minutes of the previous meeting were not available.

2) New Proposals for Review

a. CAHSS
Professor Jennifer Thomas presented a proposal to change the course number of WS 101 to WS 301; this course is at present limited to junior and seniors and serves as capstone course; therefore the 300 level designation is requested. The content will not change. The proposal was approved unanimously (motion by M. Grandinetti, seconded by E. McHenry-Sorber). (This is an incidental change.)

b. School of Education
K. Brace presented a proposal for a 12-credit Letter of Endorsement program designed to keep educators abreast of technology; the proposal included adding two additional courses, EDIM 515 (BYOD: Mobile Learning in Education) and EDIM 516 (Sustaining Digital Literacy). The proposal was approved unanimously (motion by D. Wenger, seconded by E. Hao).

c. SIDHU School
M. Rexer presented proposals for a Sports Management Major and Minor. She explained that we have offered a similar set of courses for some time, but been losing students because we have not had this officially as a major/minor. The proposal included the addition of six new courses: BA 337 (Legal Aspects of Sports Management), MGT 355 (Sport Facility & Event Management), MGT 201 (Sport and Recreation Management), MKT 325 (Sport & Event Marketing), BA 365 (Wilkes Sports & Event Management Experience) and BA 366 (Professional Sports and Event Management Experience). The proposals were approved unanimously (motion by E. Hao, seconded by M. Grandinetti).
3) New Business

a. A new policy was discussed and adopted by general consensus: Because the deadline for the Bulletin is June 1, the full faculty needs to approve curriculum changes no later than the April meeting. The Curriculum Committee will request faculty have curriculum proposals to the Committee no later than the March meeting.

b. The committee agreed to continue the practice of having primary and secondary reviewers for each proposal.

4) Announcements:

S. Hritzak will bring along the list of potential Bulletin course deletions for next time.

The next meeting is scheduled for Tuesday, Oct. 15 at 11 a.m.

The meeting adjourned at 11:30 a.m.

Respectfully and Dutifully Submitted,

Dr. Diane Wenger