Wilkes University Curriculum Committee

PROPOSAL SUBMITTAL FORM

Directions:
- Use this set of forms for all proposals sent to the Curriculum Committee.
- Pages 1-3 of this document are required. Any unnecessary forms should be deleted from the packet before submissions. If multiple forms are needed (course addition, course deletion, etc), simply copy and paste additional forms into this packet.
- Note that all new programs (majors and minors), program eliminations, significant program revisions and all general education core revisions must be reviewed and approved by the Provost and Academic Planning Committee (APC) prior to submission to the Curriculum Committee. The Provost will make the decision if a program revision requires APC review.
- Completed and signed forms are due no later than the first Tuesday of every month. Submit one signed original hard copy and a scanned electronic copy with all signatures to the Chair of the Curriculum Committee.

1. Originator: James P. Chiavacci, PhD
   Graduate Education
   570-408-4678 - james.chiavacci@wilkes.edu

2. Proposal Title: ED 527 Authoring Systems/Instructional Design title and description change

3. Check only one type of proposal: (double click on the appropriate check box and change default value to "checked").

☐ New Program. (Major or Minor Degree Programs). This requires prior review and approval by the Provost and APC.
☐ Elimination of Program. (Major or Minor Degree Programs). This requires prior review and approval by the Provost and APC.
☐ Program Revision. Significant revisions to a program require review and approval by the Provost. The Provost determines if review and approval by APC is necessary.
☐ General Education Revision. Submissions only accepted from the General Education Committee (GEC). Must be reviewed and approved by the Provost.
☐ Creation of new departments, elimination of existing department. This requires prior review and approval by the Provost and APC.
☐ Course additions or deletions not affecting programs (such as elective courses, transition of "topics" courses to permanent courses).
☐ Change in course credit or classroom hours.
☒ Incidental Changes. Includes changes in course/program title, course descriptions, and course prerequisites. (Although these changes do require approval by the Curriculum Committee, they do not go before the full faculty for approval).
☐ Other (Specify)
Indicate the number of course modification forms that apply to this proposal:

- [ ] Course Addition Form (plus syllabi)
- [ ] Course Deletion Form
- [x] Course Change Form

4. Executive Summary of Proposal.

**Briefly summarize this proposal. The breadth and depth of this executive summary should reflect the complexity and significance of the proposal. Include an overview of the proposal, background and reasoning behind the proposal and a description of how the proposal relates to the mission and strategic long-range plan of the unit and/or university. For incidental changes a one or two sentence explanation is adequate.**

The incidental changes in this proposal will be more meaningful to students as they plan their graduate programs. The proposed course title will now be more representative of the content presented in the course.

This course was developed during a time in education when technologies labeled Authoring Systems, reflected in programs like Hyperstudio and Hypercard, were available for education. This course was created in order introduce students to these technologies at an entry-level stage. Title of the course reflected course content.

Today, technology is ever changing and more up-to-date technology tools are being developed seemingly overnight. The content of this Wilkes course has changed over time to reflect the newer technologies while still maintaining the old name. As these new tools are less labor intensive, our students, with material provided in the course, can move quickly toward the mastery level stage. This level permits them to begin to integrate these technology tools in their curriculum.

One goal in our graduate education technology strategic plan is to create the most current and practical courses in order to produce the best-prepared technology integrators for education. The name change suggested in this proposal will assist us in the endeavor.

5. Other specific information. (Not applicable for incidental changes.)

**What other programs, if any, will be affected by this proposal? Describe what resources are available for this proposal. Are they adequate? What would be the effect on the curriculum of all potentially affected programs if this proposal were adopted? Include any potential effects to the curriculum of current programs, departments and courses.**

NA

6. Program Outline. (Not applicable for incidental changes).

_A semester-by-semester program outline as it would appear in the bulletin for a new program or any modified program with all changes clearly indicated._
- Signatures of involved Department chair(s) and Dean(s) indicate agreement with the proposal and that adequate resources (library, faculty, technology) are available to support proposal.
- If a potential signatory disagrees with a proposal he/she should write "I disagree with this proposal" and a signed statement should be attached to this submission.

Kurt W. Eisele, PhD/Director  
Print Name/Title  
Department chair(s) of all potentially affected programs

Signature  
Date  

Dean (s) of any potentially affected College/School.

Print Name/Title  
Signature  
Date

Registrar

Print Name  
Signature  
Date

Provost (For new programs, significant revisions and revisions to the General Education Program revisions only).

Provost should check here if this proposal is a program revision AND the significance of the revision requires review and approval by APC prior to Curriculum Committee.

Print Name  
Signature  
Date

Chair, Academic Planning Committee. For new programs, program revisions sent via the provost.
Signature indicates that the proposal has been reviewed and approved by APC.

Print Name  
Signature  
Date

Chair, General Education Committee. For revisions to General Education program only.
(Signature indicates that the proposal has been approved by GEC).
Wilkes University Curriculum Committee
COURSE CHANGE FORM

**Directions:** Use this form to change information relating to an existing course. Please note, changes to course number require separate course addition/deletion forms (not this form!). Only indicate changes that are proposed (existing and proposed), other fields should be left blank.

**Course Number:** ED 527  
**Course Title:** Authoring Systems/Instructional Design

<table>
<thead>
<tr>
<th><strong>Existing</strong></th>
<th><strong>Proposed</strong></th>
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<tbody>
<tr>
<td><strong>Course Title</strong></td>
<td>Authoring Systems/Instructional Design</td>
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| **Course Credit hours.**  
(Indicate classroom, lab or “other” hours.) | | |
| **Course Prerequisites** | | |
| **Course Description**  
(as proposed for Bulletin) | | |  
Design and construct lessons, tutorials and presentations for the classroom utilizing authoring software such as PowerPoint or Hyperstudio. Ways to incorporate multimedia will also be explored and various design methodology will be examined. | This course explores how multimedia is used for teaching and learning. Research-based principles of multimedia design will be explored to enhance competency and skills in multimedia development. |

1 Course descriptions provide an overview of the topics covered. If the course is offered on a scheduled basis, i.e. every other year, or only during a set semester, note this in the description. Course descriptions should be no more than two to three sentences in length.