Wilkes University
Environmental Health and Safety Committee
October 10, 2013 Meeting Minutes

Chairperson: Jim Lennox

Meeting Attendees: Jim Lennox, Mitch Adams, Michele Grushinski, Gerald Rebo, Julie McMonagle, Terese Wignot, Dana Manning

Meeting Absentees: Alicia Bond, Marleen Troy, Jimmy Weaver, John Voitek, Silvia Elias, Robert Taylor, Camille Kaschak, Maria Bianco, Jackie Ruane, Bruce Phair, Diane Obrien, John Pesta, Justin Kraynack

It was decided that there were not enough people present for a quorum; any votes to be made will have to wait for the next meeting.

James Lennox opened the meeting at 3:08 pm and asked for a motion to approve the September, 2013 meeting minutes. They were approved without changes.

The following items were discussed.

Cohen Science Building Safety Topics

- Fire Extinguishers—there are many issues that were addressed. It was decided that Jim, Chip, John and Justin would meet to discuss and decide on what to do about extinguishers. Should they be installed in the new labs or not? We have to limit liability and have the proper personnel trained to use them.

Safety Committee Certification Training

- November 14 meeting will be a short meeting followed by training from Clint Wevoda, RCMD.
Online Safety Training Update
  • Labs need to have GHS training by November 1

Campus Awareness Committee:
  • Jim had an example brochure that we could look at from another university. On the Hazard Communication Policy. There needs to be a “Right to Know” brochure put together.

Accident Reports
  There was nothing to report

Other Business:
  Recruiting new members to be discussed at next meetings
  Vote to be taking at next meeting as to Jackie becoming the Chairperson of the committee.

Meeting Adjourned: 4:20