1. Call to Order/Quorum

2. Review of Previous Month’s Minutes

3. Open Issues

   A. Campus Outreach [Justin and Vicki]

      Justin and Vicki have drafted text for the outreach program. Work continues.

   B. Library Inspection [Cocciardi]

      Caution tape was removed from emergency exits and the Library is investigating signage to preclude students from routinely using the unsecured door. CLOSE

4. New Business

   A. Residence Hall Inspections [Liz, Justin, Chris, Cocciardi]

      A review of some residence halls occurred by Liz, Justin, Chris and Mike. Some minor life safety issues were identified and work orders were submitted for correction. Inspections will continue throughout the summer.

   B. Training Update [Cocciardi]

      Safety training provided or scheduled includes: (1) DOT Hazmat on 7/10/14; (2) Fire Safety for Residence Life on 8/22/14; Forklift safety training TBD. Also discussed potential campus community training for First Aid/CPR.
C. Chemical Delivery

Discussions for protocols on delivering chemicals to campus. Currently, all deliveries are made to a central location (Mail Room) and then transported to individual departments. Recommendations for improving safety and compliance include having certain chemical deliveries made directly to intended recipient (e.g. Chemistry Stockroom, Facilities, etc.)

D. Accident Reporting

Discussion on accident reporting procedure.

5. Accident Review

No employee accidents reported this month.

6. Adjourn/Safety Inspection

A safety inspection was held within Evans Hall after the meeting. The following items were identified:

- Unguarded lights were observed in Laundry Room 121 (all lights under 8 feet are to be protected by a guard or cage).
- Housekeeping improvements are recommended in first floor utility room. This includes storing cleaning products off the floor on shelves, maintaining the egress path clear, and securing stored light tubes.