Meeting called to order at 11:03 am

1. **Approval of minutes**

2. **Serial Project Update**
   The library staff has completed their work on the serials project by surveying and communicating with faculty about the changes. The final plan will be emailed to department heads and deans for final faculty comment. John Stachacz recognized Kristen Pitt’s significant contribution to completing this project.

   This project will save the Library a significant amount of money that can be reinvested to maintain and expand the Library’s current collections.

3. **Possible transfer to new Integrated Library System (catalog)**
   John Stachacz extended the Library’s thanks to Wilkes Student Government for their gift ($10K) towards purchasing the new Integrated Library System. Wilkes is still negotiating with Innovative Interfaces about their product, but the gift from student government will allow for system add-ons including a “web bridge” and “Airpack” (please confirm spelling) software. For their contribution, a digital nameplate will be placed on the integrated library system search page.

   The conversion to the new system should begin in the summer. The goal is to complete the migration for the start of the Fall semester, but it will most likely take until the middle of the semester. When students and faculty return in the Fall, the library may be running the new system and VTLS for short period of time.

4. **Archives Development**
   John Stachacz is working to move forward on a University Archives development project

5. **Furniture**
   (Slightly used) rocking chairs have been added throughout the library for comfort and pondering

6. **Coffee services**
   The proposed coffee station on the bottom floor of the Library should be present and functional by Homecoming 2011.

7. **Faculty feedback and ideas**
   None new
   The committee members elected Dan Longyhore as chair for the 2011-2012 committee

8. **Other**
   None

Meeting adjourned 11:26 am