Present: Mischelle Anthony, Sean Kelly, Dan Longyhore, Mary McManus, Ronald Pryor, Gisele Romanace, Heidi Selecky, John Stachacz

Meeting called to order by Ronald Pryor at 11:03 a.m.

1. Approval of minutes
   Motion: Longyhore
   Second: McManus
   No discussion
   Approved

2. New chair elected
   Sean Kelly

3. Update on Library Building projects (Stachacz)
   - Weeding projects - Reference and Microforms
     o Brian Sacolic and Kristen Pitt have been working to weed out microforms and outdated text references. Resulted in identifying 2,500 references that were out of date or had been updated as an online resource. This has freed up significant space in the library that may be used for student work areas
   - Teaching Commons
     o Dana Burnside is now in the space and developing
     o Open House for all Faculty on September 24, 2010
   - Farley 002
     o Mike Speziale and Graduate Education have secured grant money for their program, but needed space for associated materials (computers, etc.). Farley 002 was a viable space. Will be renovated to include up to 26 new computers. GTE will use primarily on evenings and weekends, but room is available to other classes. Room reservations will be done through the Library (not Registrar).
   - Music and Math Collections
     o Currently occupying space on 2nd floor and need to be reviewed and saved/disposed of before the end of the academic year (renovations). This space will allow for an expansion and update of campus archives (from the 3rd floor) and 4 new group study areas (to the 3rd floor).
   - Increase in Library usage
Approximately 50 to 70% increased use over the last 2 years. Noted on 9/20/2010 that at least 1,700 persons entered the library.

- Renovations
  - Renovations to front door and ADA compliant entrance have been put on hold due to the Vice President of Finance leaving the University. Many funded projects were put on hold, but it allowed for more planning for future renovations to the Library space.

4. Web page review
   - Library staff redesigned the library web page over the summer to be more comprehensive and able to navigate. The current layout has also been applied to the MyWilkes Portal.

5. LibGuides
   - Each librarian was teamed with an academic school or department to develop a LibGuide that could serve as a “bibliography” for the school or department. John Stachacz has even taken the LibGuide to a course level, creating a bibliography for a course he will be visiting.
   - The LibGuide may serve as a central hub for resources identified as pertinent to a school, academic department, or specific course.

6. Budget
   - NetLibrary
     - Recently added a collection of approximately 3000 electronic titles
       - 1200 were titles that Wilkes already owned
       - 1800 were titles that Wilkes did not have access to
   - Additional JSTOR collection
     - Added a 6th component of approximately 120 journals
       - Made up of professional journals for anthropology, English, education, foreign studies, etc.
   - Oxford English Dictionary Online
     - No longer in print. All access is available on the web through Wilkes’ subscription
   - Archivist position
     - Requested to add salary line to the library to hire a new librarian whose responsibility will be to update and enhance the University archives
   - Upgrade to Library Integrated system (catalog)
     - Updates to “top of the line” systems is not financially possible at this time, but an update of the current system to CHAMO is possible. A request has been submitted to use capital funds for a one time materials purchase (~$19.2K)
• Digital collection of all dissertations and thesis’s.
  o Moving toward having more digital access to materials in the library
  o First is to digitize and store dissertations and theses for indexing. This will require some new hardware for scanning, storage, and personnel to complete the process

• Advise on Library strategic plan
• Advise on planning for renovating the upper three floors of Farley Library
• Advise on continued collection development
• Advise on budget planning
• Advise on improving information literacy.
• Advise on assessment.

Motion to accept: Longyhore
Second: McManus
No discussion
Approved

8. Faculty feedback and ideas
• Dr. Longyhore inquired about a section of the library to display/highlight faculty publications
• John Stachacz commented that this is part of the library renovation planning
  o Create an area for faculty textbook, chapter, manuscript, and research publications
  o Organize faculty/staff/student socials to highlight these publications

9. Others
• None

Meeting adjourned 11:54 a.m.