Wilkes University Curriculum Committee

PROPOSAL SUBMITTAL FORM

Directions:

- Use this set of forms for all proposals sent to the Curriculum Committee.
- Pages 1-3 of this document are required. Any unnecessary forms should be deleted from the packet before submissions. If multiple forms are needed (course addition, course deletion, etc.), simply copy and paste additional forms into this packet.
- Note that all new programs (majors and minors) and program eliminations must be reviewed and approved by the Provost and APC prior to submission to the Curriculum Committee. Significant program revisions must also undergo review and approval by the Provost. The Provost will determine if a significant proposal revision requires approval by the APC. Revisions to the General Education curriculum originate from the General Education Committee and must be reviewed and approved by the Provost.
- Completed (and signed) forms are due on the first Tuesday of every month. Submit one signed copy to the Chair of the Curriculum Committee.

1. Originator: Name Dr. Philip Simon
   Department DPA
   Phone and email 408-4437

2. Proposal Title: Change in MUS 128G from 1 to 0 or three credits

3. Check only one type of proposal: (double click on the appropriate check box and change default value to “checked”).

☐ New Program. (Major or Minor Degree Programs, Certificate Programs). This requires prior review and approval by the Provost and APC.

☐ Elimination of Program. (Major or Minor Degree Programs). This requires prior review and approval by the Provost and APC.

☐ Program Revision. Significant revisions to a program require review and approval by the Provost. The Provost determines if review and approval by APC is necessary.

☐ General Education Revision. Submissions only accepted from the General Education Committee (GEC). Must be reviewed and approved by the Provost.

☐ Creation of new departments, elimination of existing department. This requires prior review and approval by the Provost and APC.

☐ Course additions or deletions not affecting programs (such as elective courses, transition of “topics” courses to permanent courses).

☐ Change in course credit or classroom hours.

☐ Incidental Changes. Includes changes in course/program title, course descriptions, and course prerequisites. (Although these changes do require approval by the Curriculum Committee, they do not go before the full faculty for approval).

☐ Other (Specify)
4. Indicate the number of course modification forms that apply to this proposal:

    NA    Course Addition Form (plus syllabi)
    ______ Course Deletion Form
    ______ Course Change Form

5. Executive Summary of Proposal.
   Briefly summarize this proposal. The breadth and depth of this executive summary should
   reflect the complexity and significance of the proposal. Include an overview of the
   proposal, background and reasoning behind the proposal and a description of how the
   proposal relates to the mission and strategic long-range plan of the unit and/or university.
   For incidental changes a one or two sentence explanation is adequate.

   This proposal requests a change of course credit from 1 to 0 or three credits for MUS 128 G,
   Chamber Orchestra. The contact hours are increasing to 2.5 hours per week, which puts the class on
   a par with MUS 121 Civic Band and MUS 127 Jazz Ensemble, both of which are currently offered
   for 0 or 3 credits.

6. Other specific information. (Not applicable for incidental changes.)

   What other programs, if any, will be affected by this proposal? Describe what resources
   are available for this proposal. Are they adequate? What would be the effect on the
   curriculum of all potentially affected programs if this proposal were adopted? Include any
   potential effects to the curriculum of current programs, departments and courses.

   No other programs are affected by this proposal.

7. Program Outline. (Not applicable for incidental changes).
   A semester-by-semester program outline as it would appear in the bulletin for a new
   program or any modified program with all changes clearly indicated.
8. Signatures and Recommendations. (please date)
- Signatures of involved Department chair(s) and Dean(s) indicate agreement with the proposal and that adequate resources (library, faculty, technology) are available to support proposal.
- If a potential signatory disagrees with a proposal he/she should write "I disagree with this proposal" and a signed statement should be attached to this submission.

Joseph C. Dawson  
Print Name/Title  
Department chair(s) of all potentially affected programs  
Signature  
Date 

Linda A Winkler  
Approved 4/11/12 will sign on return to campus 4/16/12  
Print Name/Title  
Dean(s) of any potentially affected College/School.  
Signature  
Date 

Rachel Duda  
Print Name  
Registrar  
Signature  
Date 

Josef  
Print Name  
Provost (For new programs, program elimination, significant program revisions and revisions to the General Education curriculum).

Provost should check here _____ if this proposal is a program revision AND the significance of the revision requires review and approval by APC prior to Curriculum Committee.

No APC Review Required

Chair, Academic Planning Committee. For new programs, program elimination, and significant program revisions sent via the provost. Signature indicates that the proposal has been reviewed and approved by APC.

Print Name  
Signature  
Date 

Chair, General Education Committee. For revisions to General Education curriculum only. (Signature indicates that the proposal has been approved by GEC).
Wilkes University Curriculum Committee  
COURSE CHANGE FORM

**Directions:** Use this form to change information relating to an existing course. Please note, changes to course number require separate course addition/deletion forms (not this form!). Only indicate changes that are proposed (existing and proposed), other fields should be left blank.

**Course Number:** MUS 128 G  
**Course Title:** Chamber Orchestra

<table>
<thead>
<tr>
<th>Existing</th>
<th>Proposed</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Course Title</strong></td>
<td>MUS 128 G Chamber Orchestra</td>
</tr>
<tr>
<td><strong>Course Credit hours.</strong> (Indicate classroom, lab or “other” hours.)</td>
<td>1</td>
</tr>
<tr>
<td><strong>Course Prerequisites</strong></td>
<td>Audition by director</td>
</tr>
<tr>
<td><strong>Course Description (as proposed for Bulletin)</strong></td>
<td>The Wilkes Chamber Ensemble provides an ensemble experience for the University student community, and qualified local community members. The pieces studied and performed are from the standard string and chamber orchestra repertoire. Membership in Chamber Ensemble is open by audition to all qualified University students and community members. Members must commit to perform in a minimum of two formal concerts per year and to attend all rehearsals.</td>
</tr>
</tbody>
</table>

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1 Course descriptions provide an overview of the topics covered. If the course is offered on a scheduled basis, i.e. every other year, or only during a set semester, note this in the description. Course descriptions should be no more than two to three sentences in length.
DIVISION OF PERFORMING ARTS

MUS 128 G
Chamber Orchestra
Proposed Syllabus
Semester I, fall, 2012

Instructor
Dr. Philip G. Simon
Associate Professor of Music, Director of Instrumental Ensembles

Office-DDD 309
E-mail: philip.simon@wilkes.edu
Office phone-570-408-4437
Office Hours-Mon. 10:00 a.m.-12:00 p.m.
Tuesday/Thursday, 3:00-4:00 p.m.
Rehearsals: Monday, 6:30-8:00 p.m., Wed., 4:00 to 5:00 p.m. (enrolled students only)
Credit: three credits or 0 credit, or audit

Course Description:
The Wilkes Chamber Orchestra provides a string and wind ensemble experience for the University student community, and qualified local community members. The pieces studied and performed are a combination of the standard chamber orchestra repertoire music that provides the ensemble and its audience with a global and multicultural perspective on music.

Membership Requirements:
Membership in Chamber Orchestra is open by audition to all qualified University students and community members. Members must commit to perform in a minimum of one formal concert per semester and to attend all rehearsals.

Course Objectives: All students and community members shall:
1. Acquire, refine, and demonstrate in performance an advanced level of skill in musicianship, music reading, tone quality, rhythmic precision, note accuracy and intonation;
2. Refine the critical thinking skills of listening and adjusting for dynamics, balance, blend, phrasing and intonation in ensemble playing;
3. Participate in all rehearsals and concert performances;
4. Develop an understanding of music performance at the advanced amateur level;
5. Acquire a broad knowledge of chamber orchestra repertoire.

Teaching Methods:
Rehearsals help members to develop and share a sense of pride in the ensemble. Instruction encourages advanced instrumental performance skills. The director utilizes a variety of rehearsal techniques and teaching strategies to develop the tone, technique and musicianship of the ensemble. They include:
- Emphasis on individual home practice that qualifies the members to participate in ensemble rehearsals
- Sectionals that solidify the intonation, technical facility and sound of the section
- Individual and section practice during rehearsals
- Listening to recordings of pieces
- Recording of rehearsals for study by the conductor and members
- Individual and group performance of passages during rehearsals

Grading Criteria:
Successful completion of MUS 128G includes attendance at all rehearsals and performances and excellent preparation of all parts. Enrolled students may be tested on performance material during rehearsals and in private sessions with the director. The director evaluates and rates the student’s performance for a grade.

Attendance:
Attendance is mandatory at all rehearsals and performances. Any absence from a rehearsal that remains unexcused will lower a student’s grade by .5. Absence from a dress rehearsal or performance may result in a failing grade for the class. Late arrival to a rehearsal compromises the group’s ability to warm-up, tune and begin rehearsal. Members of the ensemble should plan to arrive for all rehearsals at least ten minutes before rehearsal begins. Monday’s rehearsal starts promptly at 6:30 p.m. Wednesday’s rehearsal begin promptly at 4:00 p.m. A pattern of late arrival to rehearsals may cause a .5-drop in an enrolled student’s semester grade. Events that are beyond the student’s control, such as a class that overlaps with rehearsal, serious illness or family emergency, may be considered as excused absences, but
only by the Director. It is the member's responsibility to inform the Director as soon as possible, preferably before the rehearsal or performance, of any situation that prevents the student from attending.

Community members who are not enrolled in the class will be evaluated for continued participation in the group based on their attendance and ability to play their parts.

ALL MEMBERS WILL SIGN AND RETURN TO THE DIRECTOR A FORM, PROVIDED WITH THIS SYLLABUS, THAT STATES THAT THE MEMBER WILL MISS NO MORE THAN TWO REHEARSALS EXCEPT FOR EMERGENCY CIRCUMSTANCES SUCH AS DOCUMENTED ILLNESS OR FAMILY EMERGENCY.

Music Preparation:
Musicians, whether amateurs or professionals, understand that practice is what one does individually that qualifies them to attend rehearsal. We rehearse in order to learn everyone else’s part. The rehearsal is the place where we do things together that we cannot do alone. Come to rehearsals prepared to play your parts to the best of your ability.

Concert Attire:
Concert dress for women is a black, floor-length formal dress, or black floor-length skirt or pants, and black formal blouse. Black hose and black dress shoes, flats or pumps, complete the ensemble. Sweaters and casual pants are not considered formal attire. Short skirts or dresses are unacceptable for concerts. Concert dress for men includes a tuxedo jacket and pants or black suit, white shirt, black cummerbund, black bow tie, black socks and black dress shoes. SNEAKERS, SKETCHERS, FLIP FLOPS, ETC. ARE NOT FORMAL FOOTWEAR AND ARE NOT ACCEPTABLE FOR CONCERT PERFORMANCE FOR MEN OR WOMEN.

Music:
Members are issued a folder with a full compliment of music at the beginning of the semester. It is the responsibility of each member to keep this folder and music in good condition. The music folders, with all music intact, must be returned to the librarian at the end of the semester. In sections where parts are split, the director assigns parts on a rotating basis. Each person is considered a “first chair” player and is expected to know their parts for each rehearsal.

Instruments and Lockers:
The University has a large collection of very good string instruments. You may borrow an instrument if you do not own one (especially viola, cello or bass), or if we can provide a better quality instrument than the one you own. Storage lockers are available for all instruments.

Parts:
Winds and violins frequently are divided into two or more parts. Except for the concertmaster position, which remains constant, all wind and violin players will rotate between parts.
Tentative Rehearsal Schedule (spring 2012)

Specific pieces to be rehearsed will be sent to you by e-mail the weekend before each rehearsal. Please be sure to check your e-mail for this information and practice those specific pieces for the rehearsal. This schedule may be modified due to weather emergencies. You will be advised by e-mail and or phone if a change is made to the schedule.

All rehearsals begin promptly at 6:30 and finish at 8:45 p.m. unless otherwise noted.

Jan 16- First rehearsal, 6:30pm-introductions, discussion of syllabus, sight-reading. 7:30, enjoy some social time with light refreshments.

Jan 23- Full rehearsal, continue sight-reading

Jan 30, Full rehearsal, continue sight-reading

Feb. 6- Full rehearsal, part assignments passed out for some or all of the pieces.

Feb. 13- Full rehearsal, check your e-mail for pieces to rehearse.

Feb. 20- Sectional rehearsals, details TBA.

Feb. 27- Full rehearsal, check your e-mail for pieces to rehearse.

March 5- No rehearsal due to Wilkes spring break

March 12- Full rehearsal; check your e-mail for pieces to rehearse.

March 19- Sectionals, details TBA.

March 26- Full rehearsal, check your e-mail for pieces to rehearse

April 2- Full rehearsal, check your e-mail for pieces to rehearse

April 9- No rehearsal Holiday break

April 16- Full rehearsal

April 23- Dress rehearsal, check your e-mail for pieces to rehearse

April 28- Concert, 3:00 p.m., call 2:00 p.m.

We will collect folders and music at the end of the concert.