Wilkes University Curriculum Committee

PROPOSAL SUBMITTAL FORM

Directions:

• Use this set of forms for all proposals sent to the Curriculum Committee.
• Pages 1-3 of this document are required. Any unnecessary forms should be deleted from the packet before submissions. If multiple forms are needed (course addition, course deletion, etc), simply copy and paste additional forms into this packet.
• Note that all new programs (majors and minors); program eliminations, significant program revisions and all general education core revisions must be reviewed and approved by the Provost and Academic Planning Committee (APC) prior to submission to the Curriculum Committee. The Provost will make the decision if a program revision requires APC review.
• Completed and signed forms are due no later than the first Tuesday of every month. Submit one signed original hard copy and a scanned electronic copy with all signatures to the Chair of the Curriculum Committee.

1. Originator: Steven Thomas
   Division of Performing Arts
   570-408-4434, steven.thomas@wilkes.edu

2. Proposal Title: MUS Minor Revision Proposal

3. Check only one type of proposal: (double click on the appropriate check box and change default value to “checked”).

☐ New Program. (Major or Minor Degree Programs). This requires prior review and approval by the Provost and APC.
☐ Elimination of Program. (Major or Minor Degree Programs). This requires prior review and approval by the Provost and APC.
☒ Program Revision. Significant revisions to a program require review and approval by the Provost. The Provost determines if review and approval by APC is necessary.
☐ General Education Revision. Submissions only accepted from the General Education Committee (GEC). Must be reviewed and approved by the Provost.
☐ Creation of new departments, elimination of existing department. This requires prior review and approval by the Provost and APC.
☐ Course additions or deletions not affecting programs (such as elective courses, transition of “topics” courses to permanent courses).
☐ Change in course credit or classroom hours.
☐ Incidental Changes. Includes changes in course/program title, course descriptions, and course prerequisites. (Although these changes do require approval by the Curriculum Committee, they do not go before the full faculty for approval).
☐ Other (Specify)
4. Indicate the number of course modification forms that apply to this proposal:

- Course Addition Form (plus syllabi)
- Course Deletion Form
- Course Change Form

5. Executive Summary of Proposal.

Briefly summarize this proposal. The breadth and depth of this executive summary should reflect the complexity and significance of the proposal. Include an overview of the proposal, background and reasoning behind the proposal and a description of how the proposal relates to the mission and strategic long-range plan of the unit and/or university. For incidental changes a one or two sentence explanation is adequate.

This proposal modifies the music minor so that the Chamber Orchestra (currently MUS 128 G, to be revised to MUS 132 – see other Music proposal) satisfies the music minor performance requirement, rather than the University Orchestra (MUS 131), a class that has not run since the spring of 2007.

6. Other specific information. (Not applicable for incidental changes.)

What other programs, if any, will be affected by this proposal? Describe what resources are available for this proposal. Are they adequate? What would be the effect on the curriculum of all potentially affected programs if this proposal were adopted? Include any potential effects to the curriculum of current programs, departments and courses.

No additional resources are required.
7. Program Outline. (Not applicable for incidental changes).
   A semester-by-semester program outline as it would appear in the bulletin for a new
   program or any modified program with all changes clearly indicated.

The current information in the Bulletin regarding the music minor is as follows:

MUSIC MINOR

Total minimum number of credits required for a minor in music — 18.

The music minor program at Wilkes University offers a range of musical experiences, including participation
in performing ensembles, studies in music history, and studies in music theory. Music faculty members will
both advise and mentor music minors. The 18 credit hour requirement may be sequenced over eight semesters
or less.

The required courses for the minor in music are as follows:

Performance, 6 credits to choose from:
   MUS 121 Civic Band, 0/3 credits (repeatable)
   MUS 125 University Chorus, 0/3 credits (repeatable)
   MUS 127 Jazz Ensemble, 0/3 credits (repeatable)
   MUS 131 University Orchestra, 0/3 credits (repeatable)

Music History, 6 credits
   MUS 210 Music History I, 3 credits
   MUS 211 Music History II, 3 credits

Music Theory, 3 credits
   MUS 103 Music Theory I, 3 credits

Music Elective, 3 credits
   Any non-performance ensemble class at the level of MUS 104 or higher. Possible classes include but
   are not limited to:
   MUS 104 Music Theory II, 3 credits
   MUS 198 Topics in Music Theory or Music History, 1–3 credits
   MUS 298 Topics in Music Theory or Music History, 1–3 credits
   MUS 395 Independent Research, Music Theory or Music History, 1–3 credits
The proposed revision is as follows (change marked with => <=):

MUSIC MINOR

Total minimum number of credits required for a minor in music — 18.

The music minor program at Wilkes University offers a range of musical experiences, including participation in performing ensembles, studies in music history, and studies in music theory. Music faculty members will both advise and mentor music minors. The 18 credit hour requirement may be sequenced over eight semesters or less.

The required courses for the minor in music are as follows:

Performance, 6 credits to choose from:
- MUS 121 Civic Band, 0/3 credits (repeatable)
- MUS 125 University Chorus, 0/3 credits (repeatable)
- MUS 127 Jazz Ensemble, 0/3 credits (repeatable)
=> MUS 132 Chamber Orchestra, 0/3 credits (repeatable) <=

Music History, 6 credits
- MUS 210 Music History I, 3 credits
- MUS 211 Music History II, 3 credits

Music Theory, 3 credits
- MUS 103 Music Theory I, 3 credits

Music Elective, 3 credits
Any non-performance ensemble class at the level of MUS 104 or higher. Possible classes include but are not limited to:
- MUS 104 Music Theory II, 3 credits
- MUS 198 Topics in Music Theory or Music History, 1–3 credits
- MUS 298 Topics in Music Theory or Music History, 1–3 credits
- MUS 395 Independent Research, Music Theory or Music History, 1–3 credits
8. Signatures and Recommendations. (please date)
- Signatures of involved Department chair(s) and Dean(s) indicate agreement with the proposal and that adequate resources (library, faculty, technology) are available to support proposal.
- If a potential signatory disagrees with a proposal he/she should write "I disagree with this proposal" and a signed statement should be attached to this submission.

Print Name/Title: Steven Thomas
Signature: Steven Thomas
Date: 3/13/14
Department chair(s) of all potentially affected programs

Print Name/Title: Thomas J. Baldino
Signature: Thomas J. Baldino
Date: 3/14/14
Dean(s) of any potentially affected College/School.

Print Name: Susan Hritzak
Signature: Susan Hritzak
Date: 3/17/14
Registrar

Print Name: Provost
Signature:
Date: 3/14/14
Provost (For new programs, significant revisions and revisions to the General Education Program revisions only).
Provost should check here ___ if this proposal is a program revision AND the significance of the revision requires review and approval by APC prior to Curriculum Committee.

Print Name: Chair, Academic Planning Committee
Signature:
Date: 3/14/14
Chair, Academic Planning Committee. For new programs, program revisions sent via the provost. Signature indicates that the proposal has been reviewed and approved by APC.

Print Name: Chair, General Education Committee
Signature:
Date: 3/14/14
Chair, General Education Committee. For revisions to General Education program only. (Signature indicates that the proposal has been approved by GEC).