Wilkes University Curriculum Committee

PROPOSAL SUBMITTAL FORM

Directions:

- Use this set of forms for all proposals sent to the Curriculum Committee.
- Pages 1-3 of this document are required. Any unnecessary forms should be deleted from the packet before submissions. If multiple forms are needed (course addition, course deletion, etc), simply copy and paste additional forms into this packet.
- Note that all new programs (majors and minors), program eliminations, significant program revisions and all general education core revisions must be reviewed and approved by the Provost and Academic Planning Committee (APC) prior to submission to the Curriculum Committee. The Provost will make the decision if a program revision requires APC review.
- Completed and signed forms are due no later than the first Tuesday of every month. Submit one signed original hard copy and a scanned electronic copy with all signatures to the Chair of the Curriculum Committee.

1. Originator:  
Brian Whitman  
Environmental Engineering and Earth Sciences  
408-4882; brian.whitman@wilkes.edu

2. Proposal Title: Deletion of the EES 242, Environmental Health lab component

3. Check only one type of proposal: (double click on the appropriate check box and change default value to “checked”).

- [ ] New Program. (Major or Minor Degree Programs). This requires prior review and approval by the Provost and APC.
- [ ] Elimination of Program. (Major or Minor Degree Programs). This requires prior review and approval by the Provost and APC.
- [ ] Program Revision. Significant revisions to a program require review and approval by the Provost. The Provost determines if review and approval by APC is necessary.
- [ ] General Education Revision. Submissions only accepted from the General Education Committee (GEC). Must be reviewed and approved by the Provost.
- [ ] Creation of new departments, elimination of existing department. This requires prior review and approval by the Provost and APC.
- [ ] Course additions or deletions not affecting programs (such as elective courses, transition of “topics” courses to permanent courses).
- [ ] Change in course credit or classroom hours.
- [x] Incidental Changes. Includes changes in course/program title, course descriptions, and course prerequisites. (Although these changes do require approval by the Curriculum Committee, they do not go before the full faculty for approval).
- [ ] Other (Specify)
4. Indicate the number of course modification forms that apply to this proposal:

_____ Course Addition Form (plus syllabi)
_____ Course Deletion Form
___1___ Course Change Form

5. Executive Summary of Proposal.

Briefly summarize this proposal. The breadth and depth of this executive summary should reflect the complexity and significance of the proposal. Include an overview of the proposal, background and reasoning behind the proposal and a description of how the proposal relates to the mission and strategic long-range plan of the unit and/or university. For incidental changes a one or two sentence explanation is adequate.

It is proposed to eliminate the laboratory component for EES 242 Environment Health and reduce the number of credits for this course from 4 to 3 credits. Currently, this course is required by students in the undergraduate nursing programs. It has also been taken as an elective course by a few students in environmental sciences and engineering programs. Based upon feedback from the nursing students, and better defining what is needed in this course for the nursing program, it was determined that the laboratory component of this course is not needed. All the course objectives and outcomes needed by the nursing program can be met within a lecture environment. It is the judgment of the nursing, environmental science, and environmental engineering faculty that the EES 242 Environmental Health course be a 3-credit lecture only course.

6. Other specific information. (Not applicable for incidental changes.)

What other programs, if any, will be affected by this proposal? Describe what resources are available for this proposal. Are they adequate? What would be the effect on the curriculum of all potentially affected programs if this proposal were adopted? Include any potential effects to the curriculum of current programs, departments and courses.

The students from the undergraduate nursing programs are the primary audience for this course. Communications between Drs. Brian Whitman, Mary Ann Merrigan, and Ms. Julie McMonagle (course instructor) took place during the 2014 summer to discuss the impact of eliminating the lab component for this course to the nursing programs. This was discussed by the Faculty members in Nursing Department and the conclusion was after the laboratory component was deleted, the number of credits required by the undergraduate nursing programs requiring this course will be reduced by one credit. No changes are needed to the Nursing Program course sequence or program objectives so this is considered to be an Incidental change.

7. Program Outline. (Not applicable for incidental changes).
8. Signatures and Recommendations. (please date)

- Signatures of involved Department chair(s) and Dean(s) indicate agreement with the proposal and that adequate resources (library, faculty, technology) are available to support proposal.
- If a potential signatory disagrees with a proposal he/she should write “I disagree with this proposal” and a signed statement should be attached to this submission.

<table>
<thead>
<tr>
<th>Print Name/Title</th>
<th>Signature</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brian E. Whitman, Chair of Environmental Engineering and Earth Sciences</td>
<td></td>
<td></td>
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<tr>
<td>Susan Malkemes, Undergraduate Nursing Director</td>
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<tr>
<td>Mary Ann Merrigan, Associate Dean of Nursing</td>
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<tr>
<td>Terese Wignot, Interim Dean of College of Science and Engineering</td>
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<tr>
<td>Deborah Zbegner, Interim Dean of the School of Nursing</td>
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<td>Susan Hritzak, Registrar</td>
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Provost should check here ____ if this proposal is a program revision AND the significance of the revision requires review and approval by APC prior to Curriculum Committee.
Wilkes University Curriculum Committee  
COURSE CHANGE FORM

**Directions:** Use this form to change information relating to an existing course. Please note, changes to course number require separate course addition/deletion forms (not this form!). Only indicate changes that are proposed (existing and proposed), other fields should be left blank.

**Course Number:** EES 242

**Course Title:** Environmental Health

<table>
<thead>
<tr>
<th>Course Title</th>
<th>Existing</th>
<th>Proposed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Credit hours. (Indicate classroom, lab or “other” hours.)</td>
<td>Environmental Health</td>
<td>Environmental Health</td>
</tr>
<tr>
<td>Four credits</td>
<td>3 hours lecture per week</td>
<td>Three credits</td>
</tr>
<tr>
<td></td>
<td>3 hours lab per week</td>
<td>3 hours lecture per week</td>
</tr>
<tr>
<td>Course Prerequisites</td>
<td>Introductory physics and chemistry. Students who have taken EES 240 will be admitted only with the consent of the instructor.</td>
<td>Introductory physics and chemistry. Students who have taken EES 240 will be admitted only with the consent of the instructor.</td>
</tr>
<tr>
<td>Course Description (as proposed for Bulletin)(^1)</td>
<td>To provide students with an understanding of man’s impact on the environment and how those impacts can be controlled or mitigated. Students completing this course should be able to recognize environmental problems and understand control and preventative measures.</td>
<td>To provide students with an understanding of man’s impact on the environment and how those impacts can be controlled or mitigated. Students completing this course should be able to recognize environmental problems and understand control and preventative measures.</td>
</tr>
</tbody>
</table>

\(^1\) Course descriptions provide an overview of the topics covered. If the course is offered on a scheduled basis, i.e. every other year, or only during a set semester, note this in the description. Course descriptions should be no more than two to three sentences in length.