Wilkes University Curriculum Committee

PROPOSAL SUBMITTAL FORM

Directions:

- Use this set of forms for all proposals sent to the Curriculum Committee.
- Pages 1-3 of this document are required. Any unnecessary forms should be deleted from the packet before submissions. If multiple forms are needed (course addition, course deletion, etc), simply copy and paste additional forms into this packet.
- Note that all new programs (majors and minors), program eliminations, significant program revisions and all general education core revisions must be reviewed and approved by the Provost and Academic Planning Committee (APC) prior to submission to the Curriculum Committee. The Provost will make the decision if a program revision requires APC review.
- Completed and signed forms are due no later than the second Tuesday of every month. Submit one signed original hard copy and a scanned electronic copy with all signatures to the Chair of the Curriculum Committee.

1. Originator: Steven Thomas
   Division of Performing Arts
   570-408-4434 / steven.thomas@wilkes.edu

2. Proposal Title: Dance minor revision

3. Check only one type of proposal: (double click on the appropriate check box and change default value to “checked”).

☐ New Program. (Major or Minor Degree Programs). This requires prior review and approval by the Provost and APC.
☐ Elimination of Program. (Major or Minor Degree Programs). This requires prior review and approval by the Provost and APC.
☒ Program Revision. Significant revisions to a program require review and approval by the Provost. The Provost determines if review and approval by APC is necessary.
☐ General Education Revision. Submissions only accepted from the General Education Committee (GEC). Must be reviewed and approved by the Provost.
☐ Creation of new departments, elimination of existing department. This requires prior review and approval by the Provost and APC.
☐ Course additions or deletions not affecting programs (such as elective courses, transition of “topics” courses to permanent courses).
☐ Change in course credit or classroom hours.
☐ Incidental Changes. Includes changes in course/program title, course descriptions, and course prerequisites. (Although these changes do require approval by the Curriculum Committee, they do not go before the full faculty for approval).
☐ Other (Specify)
4. Indicate the number of course modification forms that apply to this proposal:

[ ] Course Addition Form (plus syllabi)
[ ] Course Deletion Form
[ ] Course Change Form

5. Executive Summary of Proposal.

Briefly summarize this proposal. The breadth and depth of this executive summary should reflect the complexity and significance of the proposal. Include an overview of the proposal, background and reasoning behind the proposal and a description of how the proposal relates to the mission and strategic long-range plan of the unit and/or university. For incidental changes a one or two sentence explanation is adequate.

The proposal modifies the requirements for the Dance Minor. The current description requires a project in dance composition. In current practice, the only way to complete such a project is by taking DAN 320 Dance Composition. This revision removes the ambiguity by just requiring DAN 320.

6. Other specific information. (Not applicable for incidental changes.)

What other programs, if any, will be affected by this proposal? Describe what resources are available for this proposal. Are they adequate? What would be the effect on the curriculum of all potentially affected programs if this proposal were adopted? Include any potential effects to the curriculum of current programs, departments and courses.

No other programs or departments are affected.

7. Program Outline. (Not applicable for incidental changes).

A semester-by-semester program outline as it would appear in the bulletin for a new program or any modified program with all changes clearly indicated.

Old Description

Total minimum number of credits required for a minor in dance — 18
As a dimension of its continuing development in the performing arts, Wilkes University provides a comprehensive program in the field of dance. The total minimum number of credits for a minor in Dance is 18 (above DAN 100). An advanced project in dance composition is also required of all students enrolled in the Dance minor; this project will be supervised by the minor advisor.
Proposed Revision

Total minimum number of credits required for a minor in dance --- 18
Wilkes University provides a comprehensive minor program in the field of dance, with classes in Classical Ballet, Modern, Jazz and Tap Dance. In order to satisfy the requirements for the Minor in Dance, students must take 18 credits of dance at a level above DAN 100, at least 3 of which must be DAN 320 Dance Composition.
8. Signatures and Recommendations. (Please date)
   - Signatures of involved Department chair(s) and Dean(s) indicate agreement with the proposal and that adequate resources (library, faculty, technology) are available to support proposal.
   - If a potential signatory disagrees with a proposal he/she should write "I disagree with this proposal" and a signed statement should be attached to this submission.

   Steven Thomas  
   Print Name/Title:  
   Department chair(s) of all potentially affected programs
   Signature:  4/20/15
   Date:  

   Thomas J. Baldino  
   Print Name/Title:  
   Dean(s) of any potentially affected College/School.
   Signature:  4/20/15
   Date:  

   Zachary D. Shaw  
   Print Name:  
   Registrar
   Signature:  4/20/15
   Date:  

   Anne A. Sioson  
   Print Name:  
   Provost (For new programs, significant revisions and revisions to the General Education Program revisions only).
   Signature:  4/20/15
   Date:  

   Provost should check here ______ if this proposal is a program revision AND the significance of the revision requires review and approval by APC prior to Curriculum Committee.

   Print Name:  
   Chair, Academic Planning Committee. For new programs, program revisions sent via the provost.
   Signature:  
   Date:  

   Signature indicates that the proposal has been reviewed and approved by APC.

   Print Name:  
   Chair, General Education Committee. For revisions to General Education program only.
   Signature:  
   Date:  

   (Signature indicates that the proposal has been approved by GEC).