



Office of Sponsored Programs (OSP)
Faculty Intent to Apply for External Funding Form

INSTRUCTIONS: If you are applying for a grant or funding opportunity, complete this form, obtain signatures, sign, and submit to OSP at least 4 weeks in advance of the submission due date.

- 1. Today's Date
2. Applicant
3. Department
4. Collaborators?
5. Funding Agency (NIH, NEA, etc.)
6. Grant Number or ID (if applicable)
7. Agency's Title of Grant
8. Project Summary (2-3 sentences)
9. Will Vertebrate Animals or Human Subjects be used?
10. Is a Letter of Intent or Pre-Proposal required?
11. Is an institutional match required?
12. Is release time necessary?

Applicant's Signature Date

Chair's Signature Date

Dean's Signature Date