Wilkes University Curriculum Committee

PROPOSAL SUBMITTAL FORM

Directions:

- Use this set of forms for all proposals sent to the Curriculum Committee.
- Pages 1-3 of this document are required. Any unnecessary forms should be deleted from the packet before submissions. If multiple forms are needed (course addition, course deletion, etc), simply copy and paste additional forms into this packet.
- Note that all new programs (majors and minors), program eliminations, significant program revisions and all general education core revisions must be reviewed and approved by the Provost and Academic Planning Committee (APC) prior to submission to the Curriculum Committee. The Provost will make the decision if a program revision requires APC review.
- Completed and signed forms are due no later than the first Tuesday of every month. Submit one signed original hard copy and a scanned electronic copy with all signatures to the Chair of the Curriculum Committee.

1. Originator: Name: Loriann Pajalich and Bridgette Zielinski
   Department: School of Nursing
   Phone and email: 408-4076 408-4086

2. Proposal Title: Deletion of Nursing171

3. Check only one type of proposal: (double click on the appropriate check box and change default value to “checked”).

☐ New Program. (Major or Minor Degree Programs). This requires prior review and approval by the Provost and APC.
☐ Elimination of Program. (Major or Minor Degree Programs). This requires prior review and approval by the Provost and APC.
☐ Program Revision. Significant revisions to a program require review and approval by the Provost. The Provost determines if review and approval by APC is necessary.
☐ General Education Revision. Submissions only accepted from the General Education Committee (GEC). Must be reviewed and approved by the Provost.
☐ Creation of new departments, elimination of existing department. This requires prior review and approval by the Provost and APC.
☒ Course additions or deletions not affecting programs (such as elective courses, transition of “topics” courses to permanent courses).
☐ Change in course credit or classroom hours.
☐ Incidental Changes. Includes changes in course/program title, course descriptions, and course prerequisites. (Although these changes do require approval by the Curriculum Committee, they do not go before the full faculty for approval).
☐ Other (Specify)
4. Indicate the number of course modification forms that apply to this proposal:

   _____ Course Addition Form (plus syllabi)
   ____ X  Course Deletion Form
   _______ Course Change Form

5. Executive Summary of Proposal.
   Briefly summarize this proposal. The breadth and depth of this executive summary should
   reflect the complexity and significance of the proposal. Include an overview of the
   proposal, background and reasoning behind the proposal and a description of how the
   proposal relates to the mission and strategic long-range plan of the unit and/or university.
   For incidental changes a one or two sentence explanation is adequate.
   Insert Text Here...

   **Deletion of Nursing 171**
   Nursing 171, Health Care Terminology, is currently offered in the first semester of the
   freshman year. It is a one-credit course designed for the study of terms common to the health
   care professions. In the fall 2015 semester, the School of Nursing Undergraduate Curriculum
   Committee unanimously voted to delete Nursing 171 from the program of nursing. Content
   will be initially integrated into Nursing 210, Principles of Nursing taught in the first semester
   of the sophomore year. Students begin to actively use health terminology in this sophomore
   semester and continue to do so for the remainder of the program. Therefore, this change
   should foster students’ ability to appropriately integrate health terminology into their
   program of study.

6. Other specific information. (Not applicable for incidental changes.)

   **What other programs, if any, will be affected by this proposal? Describe what resources
   are available for this proposal. Are they adequate? What would be the effect on the
   curriculum of all potentially affected programs if this proposal were adopted? Include any
   potential effects to the curriculum of current programs, departments and courses.**
   Insert Text Here...

   The requested deletion does not have any effect on other programs and does not require additional
   resources.
   The resultant required program credits from 126 to 125 will allow the program to be more
   competitive with other nursing programs. Content will be integrated in program courses that will
   facilitate student understanding and application of health related terminology.

7. Program Outline. (Not applicable for incidental changes).
   A semester-by-semester program outline as it would appear in the bulletin for a new
   program or any modified program with all changes clearly indicated.
<table>
<thead>
<tr>
<th>Current Freshman Year Fall Semester</th>
<th>Proposed Freshman Year Fall Semester</th>
</tr>
</thead>
<tbody>
<tr>
<td>NSG 171 Health Care Terminology 1 cr</td>
<td>NSG 171 Health Care Terminology 1 cr</td>
</tr>
<tr>
<td>BIO 115 Human Anatomy and Physiology 4 cr</td>
<td>BIO 115 Human Anatomy and Physiology 4 cr</td>
</tr>
<tr>
<td>TAM 111 Fundamentals of Chemistry 4 cr</td>
<td>CHM 111 Fundamentals of Chemistry 4 cr</td>
</tr>
<tr>
<td>ENG 101 Composition* or Distribution Requirement 4 cr</td>
<td>ENG 101 Composition* or Distribution Requirement 4 cr</td>
</tr>
<tr>
<td>PSY 101 General Psychology 3 cr or</td>
<td>PSY 101 General Psychology 3 cr or</td>
</tr>
<tr>
<td>SOC 101 Intro. to Sociology 3 cr or</td>
<td>SOC 101 Intro. to Sociology 3 cr or</td>
</tr>
<tr>
<td>ANT 101 Intro. to Anthropology 3 cr</td>
<td>ANT 101 Intro. to Anthropology 3 cr</td>
</tr>
<tr>
<td>YF 101 First-Year Foundations 3 cr</td>
<td>YF 101 First-Year Foundations 3 cr</td>
</tr>
<tr>
<td>5/16 cr</td>
<td>14/15 cr</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Current Freshman Year Spring Semester</th>
<th>Proposed Freshman Year Spring Semester</th>
</tr>
</thead>
<tbody>
<tr>
<td>IO 113 Microbiology 4 cr</td>
<td>BIO 113 Microbiology 4 cr</td>
</tr>
<tr>
<td>IO 116 Human Anatomy and Physiology II 4 cr</td>
<td>BIO 116 Human Anatomy and Physiology II 4 cr</td>
</tr>
<tr>
<td>NG 101 Composition* or Distribution Requirement 4 cr</td>
<td>ENG 101 Composition* or Distribution Requirement 4 cr</td>
</tr>
<tr>
<td>SY 101 General Psychology 3 cr or</td>
<td>PSY 101 General Psychology 3 cr or</td>
</tr>
<tr>
<td>QC 101 Intro. to Sociology 3 cr or</td>
<td>SOC 101 Intro. to Sociology 3 cr or</td>
</tr>
<tr>
<td>NT 101 Intro. to Anthropology 3 cr</td>
<td>ANT 101 Intro. to Anthropology 3 cr</td>
</tr>
<tr>
<td>NT 102, 212, SOC 251 or 263 or Distribution Requirement 3 cr</td>
<td>NT 102, 212, SOC 251 or 263 or Distribution Requirement 3 cr</td>
</tr>
<tr>
<td>7/18</td>
<td>17/18</td>
</tr>
</tbody>
</table>

8. Signatures and Recommendations. (please date)
   - Signatures of involved Department chair(s) and Dean(s) indicate agreement with the proposal and that adequate resources (library, faculty, technology) are available to support proposal.
   - If a potential signatory disagrees with a proposal he/she should write “I disagree with this proposal” and a signed statement should be attached to this submission.

Susan Malkemes
Print Name/Title
Department chair(s) of all potentially affected programs
Signature
Date

Deborah Zbegner
Print Name/Title
Dean(s) of any potentially affected College/School.
Signature
Date

Susan Hritzak
Print Name
Registrar
Signature
Date

Print Name
Signature
Date
Provost (For new programs, significant revisions and revisions to the General Education Program revisions only).
Provost should check here _____ if this proposal is a program revision AND the significance of
the revision requires review and approval by APC prior to Curriculum Committee.

<table>
<thead>
<tr>
<th>Print Name</th>
<th>Signature</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chair, Academic Planning Committee. For new programs, program revisions sent via the provost. Signature indicates that the proposal has been reviewed and approved by APC.</td>
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<thead>
<tr>
<th>Print Name</th>
<th>Signature</th>
<th>Date</th>
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<tbody>
<tr>
<td>Chair, General Education Committee. For revisions to General Education program only. (Signature indicates that the proposal has been approved by GEC).</td>
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Wilkes University Curriculum Committee
COURSE DELETION FORM

1. Course Title: Health Care Terminology

2. Course Number: NSG 171

3. Course Credit Hours: 1 credit

   Classroom Hours_____15  Lab Hours_____  Other_____

4. Effective date of course deletion (semester/year)

   Fall 2016

