1. Originator:  **Gina Zanolini Morrison**  
   Associate Professor, Division of Global Cultures  
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2. Proposal Title: **FYF 101: SLO Revision**

3. Check only one type of proposal: (double click on the appropriate check box and change default value to “checked”).

- [ ] New Program. (Major or Minor Degree Programs). This requires prior review and approval by the Provost and APC.
- [ ] New Concentration, Track, or Certificate. The Provost determines if review and approval by APC is necessary.
- [ ] Elimination of Program. (Major or Minor Degree Programs). This requires prior review and approval by the Provost and APC.
- [ ] Elimination of Concentration, Track, or Certificate. The Provost determines if review and approval by APC is necessary.
- [ ] Program Revision. Significant revisions to a program require review and approval by the Provost. The Provost determines if review and approval by APC is necessary.
- [ ] General Education Revision. Submissions only accepted from the General Education Committee (GEC). Must be reviewed and approved by the Provost.
- [ ] Creation of new departments, elimination of existing department. This requires prior review and approval by the Provost and APC.
- [ ] Course additions or deletions not affecting programs (such as elective courses, transition of “topics” courses to permanent courses).
- [ ] Change in course credit or classroom hours.
- [ ] Incidental Changes. Includes changes in course/program title, course descriptions, and course prerequisites. (Although these changes do require approval by the Curriculum Committee, they do not go before the full faculty for approval).
- [X] Other (Specify): **Revision of required Student Learning Outcomes for FYF 101**
4. Indicate the number of course modification forms that apply to this proposal: **NA**
   
   ___ Course Addition Form (plus syllabi)
   ___ Course Deletion Form
   ___ Course Change Form

5. **Executive Summary of Proposal.**

   During the 2015-2016 academic year, the Faculty approved a proposal by the General Education Committee to create a new faculty committee to oversee the First-Year Foundations (FYF) courses. This new FYF faculty committee was selected by a faculty vote and began its work in August 2016, guided by the original GEC’s charge to:

   1. *monitor the FYF delivery structure, including FYF convocation and end-of-semester symposium*
   2. *assess FYF syllabi and outcomes*
   3. *encourage faculty participation across the disciplines*
   4. *ensure the mission, goals, and outcomes of the FYF Program align with University, General Education, and degree program student learning outcomes*

   Accordingly, the FYF Committee has examined the existing structure and the common practices of the FYF program. Currently, the FYF program mission is:

   *To provide rigorous learning experiences that challenge first-year students to develop the strategies essential for a successful transition into the campus community. Each FYF instructor designs his/her course with unique content, but all sections of FYF, regardless of topic, seek to achieve certain General Education objectives in skill areas.*

   In keeping with that mission, and after much deliberation, the FYF Committee has arrived at a list of recommended changes. After presenting these recommendations to the GEC for feedback and guidance on how to proceed, the FYF Committee was instructed by the GEC to bring one fundamental change in course design to the Curriculum Committee: the “2+2 curricular design.” The FYF consensus on this 2+2 curricular design was unanimous. This change would require the instructor of every FYF course, regardless of topic, to:

   - include at least one outcome from the *Diversity Awareness* Skill Area and at least one outcome from the *Critical Thinking* Skill Area in every syllabus
   - include outcomes from at least two other Skill Areas selected by the instructor as suitable for the section topic

   A corollary to this proposal is the FYF Committee’s commitment to providing support to FYF instructors by offering workshops and one-on-one mentorship on effective methods of embedding Diversity Awareness and Critical Thinking into FYF courses. A meeting of FYF instructors to discuss these changes will be held before the end of the spring 2017 semester and workshops will be planned according to need.
During its deliberations, the FYF Committee noted that the inclusion of these two new Skill Areas—Diversity Awareness and Critical Thinking—are two areas that are not housed in any Distribution Area but are, rather, included at various points across the curriculum according to the needs of the department, the content of the course, and the instructor’s chosen methods of delivery. However, there is no one course common to all students that includes either of these Skills. FYF 101 will be that course, if this 2+2 curricular design is approved. Furthermore, having these Skills common to every FYF course will facilitate assessment, which is not only required by Middle States for accreditation, but is also necessary to inform the ongoing development of the FYF program.

6. Other specific information. (Not applicable for incidental changes.)

All students and, therefore, all programs across the University are affected by this foundational curricular change to FYF; however, this change does not necessitate any changes to other University programs.

7. Program Outline. (Not applicable for incidental changes).

Not applicable.

8. Signatures and Recommendations (Attached)
Signatures Sheet:
- Signatures of involved Department chair(s) and Dean(s) indicate agreement with the proposal and that adequate resources (library, faculty, technology) are available to support proposal.
- If a potential signatory disagrees with a proposal he/she should write “I disagree with this proposal” and a signed statement should be attached to this submission.

Department chair(s) of all potentially affected programs:

Edward Foote/Chair of Pharmacy Practice  Signature  Date  4/11/17

Z. J. Witeczak/Chair of Pharmaceutical Science  Signature  Date

Gregory Harms/Chair of Electrical Eng. & Physics  Signature  Date  4/11/2017

Steven Thomas/Chair of Performing Arts  Signature  Date

Mark Stine/Chair of Communications  Signature  Date

Suzanne Galella/Co-Chair of Education  Signature  Date  4/11/17

John Hepp/Co-Chair of Global Cultures/Education  Signature  Date  4-11-17

Diane Wenger/Co-Chair of Global Cultures  Signature  Date  4-11-17

Kyle Kreider/Chair of Social Sciences  Signature  Date  4-11-17
Department dean(s) of all potentially affected programs:

Paul Riggs/Dean of CAHSS  Signature  4/11/17

Rhonda Rabbitt/Dean of School of Education  Signature  4/11/17

Bernard Graham/Dean of School of Pharmacy  Signature  4/11/2017

Deborah Zbegner/Dean of School of Nursing  Signature  4/11/2017

William Hudson/Dean of Science & Engineering  Signature  4/11/2017

Abi Adokola/Dean of Sidhu School of Business  Signature  4/11/2017

Susan Hritzak, Registrar  Signature  4/11/2017

Anne Skleder, Provost  Signature  Date
(For new programs, significant revisions and revisions to the General Education Program revisions only). Provost should check here if this proposal is a program revision AND the significance of the revision requires review and approval by APC prior to Curriculum Committee.

Kalen Churcher  Signature  4/11/2017
Chair, General Education Committee. (Signature indicates proposal has been approved by GEC).

Chair, Academic Planning Committee (NA)