Wilkes University Curriculum Committee

PROPOSAL SUBMITTAL FORM

Directions:
- Use this set of forms for all proposals sent to the Curriculum Committee.
- Pages 1-3 of this document are required. Any unnecessary forms should be deleted from the packet before submissions. If multiple forms are needed (course addition, course deletion, etc), simply copy and paste additional forms into this packet.
- Note that all new programs (majors and minors), program eliminations, significant program revisions and all general education core revisions must be reviewed and approved by the Provost and Academic Planning Committee (APC) prior to submission to the Curriculum Committee. The Provost will make the decision if a program revision requires APC review.
- Completed and signed forms are due no later than the second Tuesday of every month. Submit one signed original hard copy and a scanned electronic copy with all signatures to the Chair of the Curriculum Committee.

1. Originator: Name Dr. Maria Grandinetti
   Department Passan School of Nursing
   Phone and email 570.408.4066 and maria.grandinetti@wilkes.edu

2. Proposal Title: NSG331: Nursing Practice II

3. Check only one type of proposal: (double click on the appropriate check box and change default value to “checked”).
   - [ ] New Program. (Major or Minor Degree Programs). This requires prior review and approval by the Provost and APC. Major = minimum of 30 credits, minor = minimum of 18 credits.
   - [ ] New Concentration, Track, or Certificate. The Provost determines if review and approval by APC is necessary. Concentration – minimum of 12 credits, certification, endorsement and track are discipline specific.
   - [ ] Elimination of Program. (Major or Minor Degree Programs). This requires prior review and approval by the Provost and APC.
   - [ ] Elimination of Concentration, Track, or Certificate. The Provost determines if review and approval by APC is necessary.
   - [ ] Program Revision. Significant revisions to a program require review and approval by the Provost. The Provost determines if review and approval by APC is necessary.
   - [ ] General Education Revision. Submissions only accepted from the General Education Committee (GEC). Must be reviewed and approved by the Provost.
   - [ ] Creation of new departments, elimination of existing department. This requires prior review and approval by the Provost and APC.
   - [ ] Course additions or deletions not affecting programs (such as elective courses, transition of “topics” courses to permanent courses).
   - [ ] Change in course credit or classroom hours.
   - [X] Incidental Changes. Includes changes in course/program title, course descriptions, and course prerequisites. (Although these changes do require approval by the Curriculum Committee, they do not go before the full faculty for approval).
   - [ ] Other (Specify)
4. Indicate the number of course modification forms that apply to this proposal:

______ Course Addition Form (plus syllabi)
______ Course Deletion Form
___X___ Course Change Form

5. Executive Summary of Proposal.

Briefly summarize this proposal. The breadth and depth of this executive summary should reflect the complexity and significance of the proposal. Include an overview of the proposal, background and reasoning behind the proposal and a description of how the proposal relates to the mission and strategic long-range plan of the unit and/or university. For incidental changes a one or two sentence explanation is adequate.

The intent of this proposal is to receive approval for the redistribution of didactive content in the accelerated baccalaureate nursing program curriculum. This will assure consistency with the accelerated nursing program and the traditional baccalaureate undergraduate nursing program curriculum. Throughout the curriculum the student will learn the process of assessing, diagnosing, planning, implementing and evaluating the care of clients, as the goal of nursing is to promote and restore health and prevent illness in all individuals. The accelerated nursing program prepares entry level self-directed practitioners, who are capable of initiating, implementing and revising nursing care.

NSG 331 will remain unchanged in the sequence of the curriculum. The updated course outline is attached, as it reflects the new format and content redistribution.

6. Other specific information. (Not applicable for incidental changes.)

What other programs, if any, will be affected by this proposal? Describe what resources are available for this proposal. Are they adequate? What would be the effect on the curriculum of all potentially affected programs if this proposal were adopted? Include any potential effects to the curriculum of current programs, departments and courses.

Insert Text Here…

7. Program Outline. (Not applicable for incidental changes).

A semester-by-semester program outline as it would appear in the bulletin for a new program or any modified program with all changes clearly indicated.

See attached outline.
8. Signatures and Recommendations. (please date)

- Signatures of involved Department chair(s) and Dean(s) indicate agreement with the proposal and that adequate resources (library, faculty, technology) are available to support proposal.
- If a potential signatory disagrees with a proposal he/she should write “I disagree with this proposal” and a signed statement should be attached to this submission.

<table>
<thead>
<tr>
<th>Print Name/Title</th>
<th>Signature</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department chair(s) of all potentially affected programs</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dean(s) of any potentially affected College/School</td>
<td></td>
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<tr>
<td>Registrar</td>
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<tr>
<td>Provost (For new programs, significant revisions and revisions to the General Education Program revisions only).</td>
<td></td>
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<tr>
<td>Provost should check here ____ if this proposal is a program revision AND the significance of the revision requires review and approval by APC prior to Curriculum Committee.</td>
<td></td>
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<tr>
<td>Chair, Academic Planning Committee. For new programs, program revisions sent via the provost. Signature indicates that the proposal has been reviewed and approved by APC.</td>
<td></td>
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<tr>
<td>Chair, General Education Committee. For revisions to General Education program only. (Signature indicates that the proposal has been approved by GEC).</td>
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</table>
Wilkes University Curriculum Committee  
COURSE CHANGE FORM

Directions: Use this form to change information relating to an existing course. Please note, changes to course number require separate course addition/deletion forms (not this form!). Only indicate changes that are proposed (existing and proposed), other fields should be left blank.

**Course Number:** NSG331  
**Course Title:** Nursing Practice II

<table>
<thead>
<tr>
<th>Course Title</th>
<th>Existing</th>
<th>Proposed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Credit hours.</td>
<td>12</td>
<td>12</td>
</tr>
<tr>
<td>(Indicate classroom, lab or “other” hours.)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Course Prerequisites</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Course Description (as proposed for Bulletin)¹</td>
<td>Building on the foundation of Nursing 330, the nursing process is used to assist individuals, families, and communities to achieve optimum health and to resolve selected medical, surgical, and mental health problems. Nursing theory is correlated with clinical practice, and clinical skills will be learned in the Clinical Nursing Simulation Center (CNSC) and mastered in a variety of settings.</td>
<td>Building on the foundation of Nursing 330, the nursing process is used to assist individuals, families, and communities to achieve optimum health and to resolve selected medical, surgical, and mental health problems. Nursing theory is correlated with clinical practice, and clinical skills will be learned in the Clinical Nursing Simulation Center (CNSC) and mastered in a variety of settings.</td>
</tr>
</tbody>
</table>

¹ Course descriptions provide an overview of the topics covered. If the course is offered on a scheduled basis, i.e. every other year, or only during a set semester, note this in the description. Course descriptions should be no more than two to three sentences in length.