Wilkes University Curriculum Committee

PROPOSAL SUBMITTAL FORM

Directions:

- Use this set of forms for all proposals sent to the Curriculum Committee.
- Pages 1-3 of this document are required. Any unnecessary forms should be deleted from the packet before submissions. If multiple forms are needed (course addition, course deletion, etc), simply copy and paste additional forms into this packet.
- Note that all new programs (majors and minors), program eliminations, significant program revisions and all general education core revisions must be reviewed and approved by the Provost and Academic Planning Committee (APC) prior to submission to the Curriculum Committee. The Provost will make the decision if a program revision requires APC review.
- Completed and signed forms are due no later than the second Tuesday of every month. Submit one signed original hard copy and a scanned electronic copy with all signatures to the Chair of the Curriculum Committee.

1. Originator: Name ________
   Department ________
   Phone and email ________

2. Proposal Title: NSG341: Nursing Informatics

3. Check only one type of proposal: (double click on the appropriate check box and change default value to “checked”).
   - New Program. (Major or Minor Degree Programs). This requires prior review and approval by the Provost and APC. Major = minimum of 30 credits, minor = minimum of 18 credits.
   - New Concentration, Track, or Certificate. The Provost determines if review and approval by APC is necessary. Concentration – minimum of 12 credits, certification, endorsement and track are discipline specific.
   - Elimination of Program. (Major or Minor Degree Programs). This requires prior review and approval by the Provost and APC.
   - Elimination of Concentration, Track, or Certificate. The Provost determines if review and approval by APC is necessary.
   - Program Revision. Significant revisions to a program require review and approval by the Provost. The Provost determines if review and approval by APC is necessary.
   - General Education Revision. Submissions only accepted from the General Education Committee (GEC). Must be reviewed and approved by the Provost.
   - Creation of new departments, elimination of existing department. This requires prior review and approval by the Provost and APC.
   - Course additions or deletions not affecting programs (such as elective courses, transition of “topics” courses to permanent courses).
   - Change in course credit or classroom hours.
   - Incidental Changes. Includes changes in course/program title, course descriptions, and course prerequisites. (Although these changes do require approval by the Curriculum Committee, they do not go before the full faculty for approval).
   - Other (Specify)

1
4. Indicate the number of course modification forms that apply to this proposal:

___X___ Course Addition Form (plus syllabi)
______ Course Deletion Form
______ Course Change Form

5. Executive Summary of Proposal.

Briefly summarize this proposal. The breadth and depth of this executive summary should reflect the complexity and significance of the proposal. Include an overview of the proposal, background and reasoning behind the proposal and a description of how the proposal relates to the mission and strategic long-range plan of the unit and/or university. For incidental changes a one or two sentence explanation is adequate.

The intent of this proposal is to receive approval to include Nursing Informatics – 3 credits, as a required nursing course in the accelerated baccalaureate nursing program. This will assure consistency with the accelerated nursing program curriculum and the traditional baccalaureate undergraduate nursing program curriculum. Throughout the curriculum the student will learn the process of assessing, diagnosing, planning, implementing and evaluating the care of clients, as the goal of nursing is to promote and restore health and prevent illness in all individuals. The accelerated nursing program prepares entry level self-directed practitioners, who are capable of initiating, implementing and revising nursing care.

NSG 341 is intended to replace NSG 346: Contemporary Issues & Trends in Nursing, in the same curriculum sequence. The course outline is attached.

6. Other specific information. (Not applicable for incidental changes.)

What other programs, if any, will be affected by this proposal? Describe what resources are available for this proposal. Are they adequate? What would be the effect on the curriculum of all potentially affected programs if this proposal were adopted? Include any potential effects to the curriculum of current programs, departments and courses.

Insert Text Here…

7. Program Outline. (Not applicable for incidental changes).

A semester-by-semester program outline as it would appear in the bulletin for a new program or any modified program with all changes clearly indicated.

See attached outline.
8. Signatures and Recommendations. (please date)
   - Signatures of involved Department chair(s) and Dean(s) indicate agreement with the proposal and that adequate resources (library, faculty, technology) are available to support proposal.
   - If a potential signatory disagrees with a proposal he/she should write “I disagree with this proposal” and a signed statement should be attached to this submission.

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<td>Department chair(s) of all potentially affected programs</td>
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<td>Dean(s) of any potentially affected College/School.</td>
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<td>Provost (For new programs, significant revisions and revisions to the General Education Program revisions only). Provost should check here ____ if this proposal is a program revision AND the significance of the revision requires review and approval by APC prior to Curriculum Committee.</td>
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1. Course Title: Nursing Informatics

2. Course Number: NSG 341
 Coordinate with Registrar to insure course number is available

3. Course Credit Hours: 3
 Classroom Hours X Lab Hours Other

4. Course Prerequisites: NSG200, NSG211, NSG330

5. Course Description (as proposed for the Bulletin): Course descriptions provide an overview of the topics covered. If the course is offered on a scheduled basis, i.e. every other year, or only during a set semester, note this in the description. Course descriptions should be no more than two to three sentences in length.

Students are introduced to the role, scope, and standards which form the foundation for nursing informatics. This course provides information about technology used to communicate, manage information, and support decision making, to facilitate the achievement of client healthcare outcomes. Information is included related to the areas of nursing science, information management science, and computer science.

6. Required Documentation: See attached outline.

   Proposed Syllabus Attach proposed syllabi immediately after this document. In some situations the official syllabus may contain information which is beyond the review needs of the Curriculum Committee (such as extensive rubrics, etc). It is permissible to attach an abbreviated syllabus. In general, syllabi (whether full or abbreviated) should contain the following information: Course Title, Course Number, Credit hours, Faculty Information (name contact information, office hours), Course Description, Course Outcomes or Objectives, Assessment (grading) informations, required texts (or other things such as tools, software, etc), pertinent policies and a proposed schedule of topics.