Wilkes University Curriculum Committee

PROPOSAL SUBMITTAL FORM

Directions:

- Use this set of forms for all proposals sent to the Curriculum Committee.
- Pages 1-3 of this document are required. Any unnecessary forms should be deleted from the packet before submissions. If multiple forms are needed (course addition, course deletion, etc), simply copy and paste additional forms into this packet.
- Note that all new programs (majors and minors), program eliminations, significant program revisions and all general education core revisions must be reviewed and approved by the Provost and Academic Planning Committee (APC) prior to submission to the Curriculum Committee. The Provost will make the decision if a program revision requires APC review.
- Completed and signed forms are due no later than the second Tuesday of every month. Submit one signed original hard copy and a scanned electronic copy with all signatures to the Chair of the Curriculum Committee.

1. Originator: Name: Karena Brace, Director of Program Operations
   Department: Graduate Education
   Phone/ Email: 570-408-7841/karena.brace@wilkes.edu

2. Proposal Title: Removal of ED 526 from M.S. in International Teaching and Learning

3. Check only one type of proposal: (double click on the appropriate check box and change default value to “checked”).

☐ New Program. (Major or Minor Degree Programs). This requires prior review and approval by the Provost and APC.
☐ New Concentration, Track, or Certificate. The Provost determines if review and approval by APC is necessary.
☐ Elimination of Program. (Major or Minor Degree Programs). This requires prior review and approval by the Provost and APC.
☐ Elimination of Concentration, Track, or Certificate. The Provost determines if review and approval by APC is necessary.
☒ Program Revision. Significant revisions to a program require review and approval by the Provost. The Provost determines if review and approval by APC is necessary.
☐ General Education Revision. Submissions only accepted from the General Education Committee (GEC). Must be reviewed and approved by the Provost.
☐ Creation of new departments, elimination of existing department. This requires prior review and approval by the Provost and APC.
☐ Course additions or deletions not affecting programs (such as elective courses, transition of “topics” courses to permanent courses).
☐ Change in course credit or classroom hours.
☐ Incidental Changes. Includes changes in course/program title, course descriptions, and course prerequisites. (Although these changes do require approval by the Curriculum Committee, they do not go before the full faculty for approval).
☐ Other (Specify)
4. Indicate the number of course modification forms that apply to this proposal:

0 Course Addition Form (plus syllabi)
0 Course Deletion Form
0 Course Change Form

5. Executive Summary of Proposal.
Briefly summarize this proposal. The breadth and depth of this executive summary should reflect the complexity and significance of the proposal. Include an overview of the proposal, background and reasoning behind the proposal and a description of how the proposal relates to the mission and strategic long-range plan of the unit and/or university. For incidental changes a one or two sentence explanation is adequate.

The Master of Science in International Teaching and Learning offers students customizable coursework as a means of meeting the unique needs of students in international schools. These options include courses in the area of educational foundations and technology. Due to the upcoming termination of the Classroom Technology program, several courses associated with that major are being deleted including ED 526 Internet Literacy for Educators. This course is currently an option in the Educational Technology bank of courses for the International Teaching and Learning program. As a result, it is proposed that this course be removed from the International Teaching and Learning program prior to the final course run date of Summer 2018. An approved proposal was previously filed for the termination of the Classroom Technology program and deletion of ED 526 (Proposal filed in AY 2016-2017 for deletion in 2020). There is no replacement suggested since students will continue to benefit from several course options in the Educational Technology bank of courses even with the removal of ED 526. The approved termination of the Classroom Technology program and the proposed removal of this course from the International Teaching and Learning program reflects a commitment to academic excellence and evolving needs of our students as the School of Education continues to respond to changes in the PK-12 environment locally and globally.

6. Other specific information. (Not applicable for incidental changes.)

What other programs, if any, will be affected by this proposal? Describe what resources are available for this proposal. Are they adequate? What would be the effect on the curriculum of all potentially affected programs if this proposal were adopted? Include any potential effects to the curriculum of current programs, departments and courses.

There are no other programs affected by this proposal. The removal of ED 526 is the result of the termination of the Master of Science in Classroom Technology with the final run of the course in Summer 2018. An approved proposal was previously filed for the termination of the Classroom Technology program and deletion of ED 526 (Proposal filed in AY 2016-2017 for deletion in 2020).

7. Program Outline. (Not applicable for incidental changes).
A semester-by-semester program outline as it would appear in the bulletin for a new program or any modified program with all changes clearly indicated.
M.S. in International Teaching and Learning

Required Courses (15 credits)
ED 508 Intercultural Communication
ED 520 Using Assessment to Guide Instruction
ED 522 Curriculum and Instruction
ED 525 Introduction to Educational Research
ED 539 Advanced Studies in Teaching and Learning (Capstone)

Area I: Foundations of Education (6-9 credits)
ED 510 Psychological Foundations of Education
ED 511 Philosophical Foundations of Education
ED 512 Social Foundations of Education
ED 513 Comparative Foundations of Education
ED 515 Cognition

Area II Educational Technology (6-9 credits)
ED 526 Internet Literacy for Educators- Remove
ED 530 Utilizing Emerging Technologies to Improve Instruction
ED 585 Integrating Technology into the Curriculum
ED 587 Technology Leadership
ED 5080 Technology for Assessment and Adaptation
8. Signatures and Recommendations. (please date)
   • Signatures of involved Department chair(s) and Dean(s) indicate agreement with the proposal and that adequate resources (library, faculty, technology) are available to support proposal.
   • If a potential signatory disagrees with a proposal he/she should write “I disagree with this proposal” and a signed statement should be attached to this submission.

Print Name/Title: Rhonda Rabbitt, Interim Dir.
Signature: Rhonda Rabbitt
Date: 12/7/17

Print Name/Title: Rhonda M. Rabbitt, SOE Dean
Signature: Rhonda M. Rabbitt
Date: 12/7/17

Print Name: Susan Hitzig
Signature: Susan Hitzig
Date: 12/7/17

Print Name: Jane A. Skledar
Signature: Jane A. Skledar
Date: 12/7/17

Provost (For new programs, significant revisions and revisions to the General Education Program revisions only). Provost should check here ______ if this proposal is a program revision AND the significance of the revision requires review and approval by APC prior to Curriculum Committee.

Print Name: Chair, Academic Planning Committee
Signature: Chair, Academic Planning Committee
Date: For new programs, program revisions sent via the provost. Signature indicates that the proposal has been reviewed and approved by APC.

Print Name: Chair, General Education Committee
Signature: Chair, General Education Committee
Date: For revisions to General Education program only.
(Signature indicates that the proposal has been approved by GEC).