Graduate Education Master Schedule & Registration Procedures

84 West South Street, Wilkes-Barre, Pennsylvania 18766 | 1-800-WILKES-U ext. 4671 | Fax 570-408-4905 | www.wilkes.edu/graded

MyWilkes Portal

Current graduate students have 24/7 online access to their records and accounts from the Wilkes portal. To access the MyWilkes portal go to portal.wilkes.edu and use your email user name (firstname.lastname) and password to log in.   The default password is upper case initial of your last name, lower case initial of your first name, last 6 digits of your WIN. ex: Joe Doe, WIN(900123456), password = Dj123456 NOTE: If you have previously changed your password, you must use your changed password. Click on the 'Student Services' tab to access the registration links and other important services. If you have any problems, please call the Help Desk @ 1-866-264-1462.

Registration

Registration will open early morning at 9:00 am on Thursday, June 15th. Online registration is preferred and available through the MyWilkes portal. Registrations are on a first-come, first-served basis. Be sure to register for the correct CRN#, course & section from this schedule. Wilkes will not be responsible for an incorrect course enrollment. Do NOT try to register online from school computers guarded by firewalls as our registration site may be blocked. Telephone registrations are not accepted..

*Note: If it has been longer than 1 year since your last course, you will NOT be able to register online without first being readmitted in our system. Go to https://wilkes.edu/academics/graduate-programs/masters-programs/graduate-education/graduate-readmittance-form.aspx Do not submit a new application. It will take approximately 24-48 hours for the readmit to be processed and for online registration to be available to you.   You must know your email user name & password to register online.

Courses with less than 8 enrolled one week prior to the scheduled start may be cancelled, so register early if you intend to take a class. Registration for online courses closes 1 week before the start date to allow the necessary set-up time for student access to the course.

Important

- *Certification Only or Letter of Endorsement Programs:* Register for CRN# 30010 when completing your last course.

- All courses will have a $75 Course Fee per course attached to your invoice

- Review the Student Payment & Accounts Receivable Policy at www.wilkes.edu/GradEd & select Tuition/Payment Options

Every student is issued a Wilkes ID# (WIN) to use as his/her student number. Memorize your WIN and use it for all communications with Wilkes. It begins with 900 and is displayed on all grade reports, invoices and transcripts. If you cannot locate your WIN, you must contact the Wilkes University Help Desk @ 1-866-264-1462. Graduate Education cannot give out that information. New graduate students are sent a Wilkes WIN and email account after their application is processed.

Visit our web site (www.wilkes.edu/GradEd) for degree program requirement checklists, textbook info, current class enrollment, full course updates, and updated schedule info.

Textbooks

Books are posted online. Please refer to the Graduate Ed web page for the most current info on required books and how to purchase them. Go to www.wilkes.edu/GradEd & select Textbook Information.

Graduating Students   *** IMPORTANT NOTE***

If completing your last course this semester, register for CRN# 30002 - GRD OOOB. Students must be fully admitted into their program in order to register for graduation.   A $200 graduation fee is added to your tuition invoice. The deadline for registering for Fall graduation is November 1, 2023, extra fee for late graduation adds. Contact your advisor NOW for a graduation audit to be sure you meet all degree requirements.

New Students

Any student who has never taken a Wilkes graduate course must submit a Wilkes graduate application before registering for a class. Apply online at www.wilkes.edu/applyonline

Drops & Adds

To drop or add a course once registered, call 800-945-5378, ext. 4671 or 4663. You must call to drop BEFORE class begins, or you WILL BE charged a portion of tuition even if you did not attend or log into class. You can also drop yourself from a course online if the semester has not yet started.

Fee Structure for Graduate Education Students/Courses

Tuition/Fee:The 2023-24 tuition rate is $554 per credit, or $1,662 per course. All courses will have an additional $75 per course fee attached. Please visit www.wilkes.edu/GradEd for new rates. Courses need to be paid in full within two weeks before your course starts. Deferment is available for employers who reimburse tuition and financial aid is available for those who qualify.

Tuition payment options

Prior to the beginning of each semester, invoices listing all current semester charges and approved financial aid are available via portal.wilkes.edu to all registered students.
Student tuition bills are prepared by term and are due two weeks prior to the start of the semester. Paper bills are not mailed, however all billing statements can be accessed via the Wilkes student portal and a notification is sent to your Wilkes email. You will only receive notification via mail if your account is past due.
Wilkes will accept Visa, Mastercard, American Express, or Discover. Personal check or money orders will also be accepted for payment . Telephone payments NOT accepted.
Note: A "finance hold" preventing future course registration and/or issuing of grade reports, transcripts & graduation clearances is placed on any student account with a past-due balance until full payment is received and processed.

Class confirmations are NOT mailed to students

If a course is full or cancelled, you will be notified. If we do not contact you, your class is a go, so attend class on the dates listed on the course schedule.

Attention Students
- Student tuition bills are prepared by term and are due two weeks prior to the start of the semester.

Autism Endorsement -online program - $75 Course Fee - Use Fee per course

	31033	AUT 503	INA	Autism Scope and Sequence	TBA	September 11 - December 3	Online; MS Word preferred

Educational Leadership W/ K-12 Principal Certification - $75 Course Fee - Use Fee per course

	31034	ED 517	INA	The Principal as Educ Leader	Smargiassi	September 11 - December 3	Online; MS Word preferred
	31035	ED 523	INA	Administrative Leadership in Curriculum & Instruction	Frank	September 11 - December 3	Online; MS Word preferred
	31036	ED 573	INA	Evaluation of Educ Programs	Makaravage	September 11 - December 3	Online; MS Word preferred
	31037	ED 575	INA	School Law for Principals	Duffy	September 11 - December 3	Online; MS Word preferred
	31038	ED 578	INA	Prof. Development/Supervision	Lowery	September 11 - December 3	Online; MS Word preferred
Permission required	31039	ED 592	INA	Administrative Internship (EDLS)-Part A	TBA	September 11 - December 3	Online; MS Word preferred
Permission required	31040	ED 592	INB	Administrative Internship (EDLS)-Part B	Smargiassi	September 11 - December 3	Online; MS Word preferred

General ONLINE COURSES: $75 Course Fee - Use Fee per course

	31041	ED 508	INA	Intercultural Communication	Berry	September 5 - October 22	Online; MS Word preferred
	31042	ED 510	INA	Psychological Foundations	Hahn	October 23 - December 10	Online; MS Word preferred
	31043	ED 515	INA	Cognition	TBA	September 5 - October 22	Online; MS Word preferred
	31044	ED 519	INA	Principles of Law & Special Education Law	Duffy, T.	September 5 - October 22	Online; MS Word preferred
	31045	ED 519	INB	Principles of Law & Special Education Law	Krause	September 11 - December 3	Online; MS Word preferred
	31046	ED 520	INA	Using Assessment to Guide Instruction	Speziale, K.	September 5 - October 22	Online; MS Word preferred
	31047	ED 520	INB	Using Assessment to Guide Instruction	Cisek	October 23 - December 10	Online; MS Word preferred
	31048	ED 522	INA	Curriculum and Instruction	Nell	September 5 - October 22	Online; MS Word preferred
	31049	ED 522	INB	Curriculum and Instruction	Nell	October 23 - December 10	Online; MS Word preferred
	31050	ED 525	INA	Intro to Ed Research	Yourechko	September 11 - December 3	Online; MS Word preferred
	31051	ED 539	INA	Adv. Studies in Teach/Learning	Costello	September 11 - December 3	Online; MS Word preferred
	31052	ED 569	INA	Teach Div Learn- Inc Class Prac	Bewick	September 11 - December 3	Online; MS Word preferred
	31053	ED 585	INA	Integrating Technology in the Curriculum	Sipple	September 5 - October 22	Online; MS Word preferred

LITERACY w/Reading Specialist Certificate - $75 Course Fee - Use Fee per course

	30970	LIT 501	INA	Foundations of Literacy	Heron	September 11 - December 3	Online; MS Word preferred
	30971	LIT 502	INA	Advanced Linguistics	Heron	September 11 - December 3	Online; MS Word preferred
	30972	LIT 503	INA	Applying Brain Research to Literacy Development and Instruction	Hoffman	September 11 - December 3	Online; MS Word preferred
	30973	LIT 505	INA	Assessment & Remediation-Pt. 2	Hoffman	September 11 - December 3	Online; MS Word preferred
	30974	LIT 505	INB	Assessment & Remediation-Pt. 2	Ruddy	September 11 - December 3	Online; MS Word preferred
	30975	LIT 505	INC	Assessment & Remediation-Pt. 2	DelMarcelle	September 11 - December 3	Online; MS Word preferred
	30976	LIT 506	INA	Literacy Development and Literature for Adolescents	McHenry	September 11 - December 3	Online; MS Word preferred
	30977	LIT 507	INA	Introduction to the World of Literature for Children and Adolescents	Klee	September 11 - December 3	Online; MS Word preferred
	30978	LIT 508	INA	Literacy and Learning in the Content Area	Pellegrino	September 11 - December 3	Online; MS Word preferred
	30979	LIT 509	INA	Literacy Leadership	Jones, V.	September 11 - December 3	Online; MS Word preferred
	30980	LIT 510	INA	Literacy Education Practicum (100 hours)	Jones, V.	September 11 - December 3	Online; MS Word preferred

Middle Level Master's Degree - $75 Course Fee - Use Fee per course

	30981	EDML 5000	INA	Found. of the Educ. Profession	Keiner	September 11 - December 3	Online; MS Word preferred
	30982	EDML 5001	INA	Teaching Adolescent Learnersat the ML	Cisek	September 11 - December 3	Online; MS Word preferred
	30983	EDML 5008	INA	Student Teach. Internship MLE	Jones, V.	September 11 - December 3	Online; MS Word preferred
	30984	EDML 5010	INA	Number Theory in ML Education	Hlavaty	September 5 - October 22	Online; MS Word preferred
	30985	EDML 5012	INA	Data, Stat & Prob in Mid Level	Nicastro	October 23 - December 10	Online; MS Word preferred
	30986	EDML 5020	INA	Scientific Inq in Mid Level Ed	Rudolph	September 5 - October 22	Online; MS Word preferred
	30987	EDML 5023	INA	Physical Sci in Mid Level Ed	Weller	October 23 - December 10	Online; MS Word preferred
	30988	EDML 5025	INA	Chemical Sci in Mid Level Ed	Rudolph	October 23 - December 10	Online; MS Word preferred
	30989	EDML 5030	INA	Adolescent Literature	TBA	September 5 - October 22	Online; MS Word preferred
	30990	EDML 5032	INA	Reading Strat in Mid Level Ed	TBA	October 23 - December 10	Online; MS Word preferred
	30991	EDML 5033	INA	Teach/Eval Writ I in Mid Level	Richardson	September 5 - October 22	Online; MS Word preferred
	30992	EDML 5042	INA	Government and Civics in ML Education	Kochanski	September 5 - October 22	Online; MS Word preferred

Instructional Media Online - $75 Course Fee - Use Fee per course

	CRN	Course Number	Section	Course Title	Instructor	Dates	Format	
Session I	30993	EDIM 500	INA	Foundations for Future Ready Students	Andreyo, K	September 5 - October 22	Online; MS Word preferred	
	30994	EDIM 502	INA	Project-Based Learning	Kotz, J.	September 5 - October 22	Online; MS Word preferred	
	30995	EDIM 503	INA	Differentiation Supported by Technology	Grube	September 5 - October 22	Online; MS Word preferred	
	30996	EDIM 515	INA	Mobile Devices for Teach/Learn	Schrock	September 5 - October 22	Online; MS Word preferred	
	30997	EDIM 517	INA	Practices & Implementation of STEM Educ w/ Field experience	Mangan	September 5 - October 22	Online; MS Word preferred	
	30998	ED 521	INA	Using Technology for Assessment	Duffy, C.	September 5 - October 22	Online; MS Word preferred	
Session II	30999	EDIM 508	INA	Instructional Strategies for using Digital Content	Stephens	October 23 - December 10	Online; MS Word preferred	
	31000	EDIM 509	INA	Practical Research through Teach Inquiry	Fitzhenry	October 23 - December 10	Online; MS Word preferred	
	31001	EDIM 510	INA	Target Higher Order Thinking	Pizzi	October 23 - December 10	Online; MS Word preferred	
	31002	EDIM 513	INA	Inquiry Based Learning	Johnson, K.	October 23 - December 10	Online; MS Word preferred	
	31003	EDIM 518	INA	Creating a STEM Culture Through Application	Covey	October 23 - December 10	Online; MS Word preferred	

Instructional Technology Program - $75 Course Fee - Use Fee per course

	CRN	Course Number	Section	Course Title	Instructor	Dates	Format	
	31004	ED 530	INA	Utilizing Emerging Technologies to Improve Learning	Brown J.	September 5 - October 22	Online; MS Word preferred	
	31005	ED 579	INA	Media Design	Chapman	September 5 - October 22	Online; MS Word preferred	
	31006	ED 587	INA	Education Technology Leadership	Treese	September 5 - October 22	Online; MS Word preferred	
	31007	ED 588	INA	Operating Systems & Networking	Cheskiewicz	September 5 - October 22	Online; MS Word preferred	
	31008	ED 5080	INA	Technology for Assessment & Adapt	Mannino	September 5 - October 22	Online; MS Word preferred	
	31009	ED 5081	INA	Technology to Support All Learners	Treese	September 5 - October 22	Online; MS Word preferred	
	31010	ED 577	INA	Principles of Information Security	E. Williams/K. Williams	October 23 - December 10	Online; MS Word preferred	
	31011	ED 583	INA	Courseware Design & Construct.	Barron	October 23 - December 10	Online; MS Word preferred	
	31013	ED 5082	INA	Technology to Support Curriculum & Instruction	Treese	October 23 - December 10	Online; MS Word preferred	

Online Teaching Online - $75 Course Fee - Use Fee per course

	CRN	Course Number	Section	Course Title	Instructor	Dates	Format	
Session I	31014	ED 5032	INA	Online Teach for PA Educators	Kandianis	September 5 - October 22	Online; MS Word preferred	
	31015	ED 5037	INA	Developing Online Programs	Cournoyer	September 5 - October 22	Online; MS Word preferred	
	31070	ED 5030	PL1	Instructional Design for Online Educators Online	TBA	August 29 - September 25	Online; MS Word preferred	
	31075	ED 5030	PL2	Instructional Design for Online Educators Online	TBA	September 5 - October 23	Online; MS Word preferred	
	31074	ED 5031	PL1	Facilitating Online Learning Communities Online	TBA	September 5 - October 23	Online; MS Word preferred	
	31071	ED 5034	PL1	Action Research in the E-Learning Environment Online	TBA	September 5 - October 23	Online; MS Word preferred	
	31072	ED 5035	PL1	Blended and Synchronous Learning Design Online	TBA	September 5 - October 23	Online; MS Word preferred	
	31076	ED 5035	PL2	Blended and Synchronous Learning Design Online	TBA	September 26 - October 23	Online; MS Word preferred	
	31073	ED 5036	PL1	Building Online Collaborative Environments Online	TBA	September 5 - October 23	Online; MS Word preferred	
Session II	31016	ED 521	INB	Using Technology for Assessment	Lundy	October 23 - December 10	Online; MS Word preferred	
	31017	ED 530	INB	Utilizing Emerging Tech. to Support Education	Kirk	October 23 - December 10	Online; MS Word preferred	
	31018	ED 5038	INA	Teach & Learn Online Envrnmnt	Cournoyer	October 23 - December 10	Online; MS Word preferred	
	31081	ED 5030	PL3	Instructional Design for Online Educators Online	TBA	October 24 - December 11	Online; MS Word preferred	
	31080	ED 5031	PL2	Facilitating Online Learning Communities Online	TBA	October 24 - December 11	Online; MS Word preferred	
	31082	ED 5031	PL3	Facilitating Online Learning Communities Online	TBA	October 31 - November 27	Online; MS Word preferred	
	31077	ED 5034	PL2	Action Research in the E-Learning Environment Online	TBA	October 24 - December 11	Online; MS Word preferred	
	31078	ED 5035	PL3	Blended and Synchronous Learning Design Online	TBA	October 24 - December 11	Online; MS Word preferred	
	31079	ED 5036	PL2	Building Online Collaborative Environments Online	TBA	October 24 - December 11	Online; MS Word preferred	

**School Business Leadership/PASBO - $75 Course Fee - Use Fee per course

	CRN #	Course Number	Section	Course Title	Instructor	Dates	Format	
	31054	SBL 501	INA	Public Rel & School Commun	Davis	September 11 - December 3	Online; MS Word preferred	
	31055	SBL 502	INA	School Facility Management	Erb	September 11 - December 3	Online; MS Word preferred	
	31056	SBL 504	INA	Fin Plan & Mgmt for Sch Bus	Longenecker	September 11 - December 3	Online; MS Word preferred	
	31057	SBL 505	INA	Human Resources in Education	Lentz	September 11 - December 3	Online; MS Word preferred	
	31058	SBL 506	INA	Materials Mgmt in Schools	Lentz	September 11 - December 3	Online; MS Word preferred	
	31059	SBL 508	INA	Student Transportation	Erb	September 11 - December 3	Online; MS Word preferred	
Permission required	31060	SBL 510	INA	Leadership for School Business	Piper	September 11 - December 3	Online; MS Word preferred	

Special Education Degree - $75 Course Fee - Use Fee per course

	31061	EDSP 501	INA	High Incidence Disabilities	Frantz Fry Karen	August 28 - December 20	Online; MS Word preferred	
	31062	EDSP 503	INA	Behavior Intervention/Support	Bewick	September 11 - December 3	Online; MS Word preferred	
	31063	EDSP 505	INA	Secondary Spec Educ Transition	Uplinger	September 11 - December 3	Online; MS Word preferred	

Teaching English as a Second Language Program - $75 Course Fee - Use Fee per course

	31024	ESL 501	INA	Approaches to Teaching Second Languages	Niezgoda	September 5 - October 22	Online; MS Word preferred	
	31019	ESL 503	INA	Second Language Assessment	Dyrli	October 23 - December 10	Online; MS Word preferred	
	31025	ESL 502	INA	Language Concepts for Second Language Learning and Teaching	Raczkowski	September 5 - October 22	Online; MS Word preferred	
	31026	ESL 506	INA	Teaching the Four Skills	Snell	September 5 - October 22	Online; MS Word preferred	
	31020	ESL 508	INA	Second Language Program Development	Fisher	October 23 - December 10	Online; MS Word preferred	
	31021	ESL 504	INA	Intercultural Communication for Language Teachers	Niezgoda	October 23 - December 10	Online; MS Word preferred	
	31027	ESL 507	INA	Sociolinguistics and Second Language Acquisition	Nelms	September 5 - October 22	Online; MS Word preferred	
	31022	ESL 512	INA	ESL Teaching and Evaluation Theory (Capstone course)	Raczkowski	October 23 - December 10	Online; MS Word preferred	
IT Majors only	31023	ESL 509	INA	Computer Assisted Language Learning	Barrie	October 23 - December 10	Online; MS Word preferred	