

Graduate Education Master Schedule & Registration Procedures

84 West South Street, Wilkes-Barre, Pennsylvania 18766 | 1-800-WILKES-U ext. 4671 | Fax 570-408-4905 | www.wilkes.edu/graded

MyWilkes Portal

Current graduate students have 24/7 online access to their records and accounts from the Wilkes portal. To access the MyWilkes portal go to portal.wilkes.edu and use your email user name (firstname.lastname) and password to log in. The default password is upper case initial of your last name, lower case initial of your first name, last 6 digits of your WIN. ex: Joe Doe, WIN(900123456), password = Dj123456 NOTE: If you have previously changed your password, you must use your changed password. Click on the 'Student Services' tab to access the registration links and other important services. If you have any problems, please call the Help Desk @ 1-866-264-1462.

Registration

Registration will open early morning at 9:00 am on Thursday, October 12th. Online registration is preferred and available through the MyWilkes portal. Registrations are on a first-come, first-served basis. Be sure to register for the correct CRN#, course & section from this schedule. Wilkes will not be responsible for an incorrect course enrollment. Do NOT try to register online from school computers guarded by firewalls as our registration site may be blocked. Telephone registrations are not accepted..

*Note: If it has been longer than 1 year since your last course, you will NOT be able to register online without first being readmitted in our system. Go to <https://wilkes.edu/academics/graduate-programs/masters-programs/graduate-education/graduate-readmittance-form.aspx> Do not submit a new application. It will take approximately 24-48 hours for the readmit to be processed and for online registration to be available to you. You must know your email user name & password to register online.

Courses with less than 8 enrolled one week prior to the scheduled start may be cancelled, so register early if you intend to take a class. Registration for online courses closes 1 week before the start date to allow the necessary set-up time for student access to the course.

Important

- *Certification Only or Letter of Endorsement Programs:* Register for CRN# 10011 when completing your last course.
- All courses will have a \$75 Course Fee per course attached to your invoice
- Review the Student Payment & Accounts Receivable Policy at www.wilkes.edu/GradEd & select Tuition/ Payment Options

Every student is issued a Wilkes ID# (WIN) to use as his/her student number. Memorize your WIN and use it for all communications with Wilkes. It begins with 900 and is displayed on all grade reports, invoices and transcripts. If you cannot locate your WIN, you must contact the Wilkes University Help Desk @ 1-866-264-1462. Graduate Education cannot give out that information. New graduate students are sent a Wilkes WIN and email account after their application is processed.

Visit our web site (www.wilkes.edu/GradEd) for degree program requirement checklists, textbook info, current class enrollment, full course updates, and updated schedule info.

Textbooks

Books are posted online. Please refer to the Graduate Ed web page for the most current info on required books and how to purchase them. Go to www.wilkes.edu/GradEd & select Textbook Information.

Graduating Students *** IMPORTANT NOTE***

If completing your last course this semester, register for CRN# 10002 - GRD OOOB. Students must be fully admitted into their program in order to register for graduation. A \$200 graduation fee is added to your tuition invoice. The deadline for registering for Spring graduation is March 1, 2024, extra fee for late graduation adds. Contact your advisor NOW for a graduation audit to be sure you meet all degree requirements.

New Students

Any student who has never taken a Wilkes graduate course must submit a Wilkes graduate application before registering for a class. Apply online at www.wilkes.edu/applyonline

Drops & Adds

To drop or add a course once registered, call 800-945-5378, ext. 4671 or 4663. You must call to drop BEFORE class begins, or you WILL BE charged a portion of tuition even if you did not attend or log into class. You can also drop yourself from a course online if the semester has not yet started.

Fee Structure for Graduate Education Students/Courses

Tuition/Fee: The 2023-24 tuition rate is \$554 per credit, or \$1,662 per course. All courses will have an additional \$75 per course fee attached. Please visit www.wilkes.edu/GradEd for new rates. Courses need to be paid in full within two weeks before your course starts. Deferment is available for employers who reimburse tuition and financial aid is available for those who qualify.

Tuition payment options

Prior to the beginning of each semester, invoices listing all current semester charges and approved financial aid are available via portal.wilkes.edu to all registered students.

Student tuition bills are prepared by term and are due two weeks prior to the start of the semester. Paper bills are not mailed, however all billing statements can be accessed via the Wilkes student portal and a notification is sent to your Wilkes email. You will only receive notification via mail if your account is past due.

Wilkes will accept Visa, Mastercard, American Express, or Discover. Personal check or money orders will also be accepted for payment. Telephone payments NOT accepted.

Note: A "finance hold" preventing future course registration and/or issuing of grade reports, transcripts & graduation clearances is placed on any student account with a past-due balance until full payment is received and processed.

Class confirmations are NOT mailed to students

If a course is full or cancelled, you will be notified. If we do not contact you, your class is a go, so attend class on the dates listed on the course schedule.

Attention Students

- Student tuition bills are prepared by term and are due two weeks prior to the start of the semester.

Autism Endorsement -online program - \$75 Course Fee - Use Fee per course						
	11257	AUT 503	INA	Autism Scope and Sequence	McElwee	January 22 - April 14
Educational Leadership W/ K-12 Principal Certification - \$75 Course Fee - Use Fee per course						
	11146	ED 517	INA	The Principal as Educ Leader	Smargiassi	January 22 - April 14
	11148	ED 523	INA	Administrative Leadership in Curriculum & Instruction	Frank	January 22 - April 14
	11149	ED 571	INA	Special Ed Programming & Admin	Lowery	January 22 - April 14
	11150	ED 575	INA	School Law for Principals (no field experience)	Duffy, T.	January 22 - April 14
	11151	ED 576	INA	School Mngt. & Communication	Bickhart	January 22 - April 14
Permission required	11153	ED 592	INA	Administrative Internship (EDLS)-Part A	Smargiassi	January 22 - April 14
Permission required	11154	ED 592	INB	Administrative Internship (EDLS)-Part B	Chomik	January 22 - April 14
General ONLINE COURSES: \$75 Course Fee - Use Fee per course						
	11157	ED 508	INA	Intercultural Communication	Berry	January 8 - February 25
	11158	ED 510	INA	Psychological Foundations	Hahn	February 26 - April 14
	11159	ED 512	INA	Social Foundations	Polachek	January 8 - February 25
	11160	ED 515	INA	Cognition	Neitz	February 26 - April 14
	11161	ED 519	INA	Principles of Law & Special Education Law	Duffy, T.	January 8 -February 25
	11162	ED 519	INB	Principles of Law & Special Education Law	TBA	January 22 - April 14
	11165	ED 520	INA	Using Assessment to Guide Instruction	Speziale, K.	January 8 - February 25
	11166	ED 520	INB	Using Assessment to Guide Instruction	Cisek	February 26 - April 14
	11167	ED 522	INA	Curriculum and Instruction	Nell	January 8 - February 25
	11169	ED 522	INB	Curriculum and Instruction	Nell	February 26 - April 14
	11170	ED 525	INA	Intro to Ed Research	Yourechko	January 22 - April 14
	11172	ED 539	INA	Adv. Studies in Teach/Learning	Costello	January 22 - April 14
	11173	ED 569	INA	Teach Div Learn- Inc Class Prac	Bewick	January 22 - April 14
	11174	ED 585	INA	Integrating Technology in the Curriculum	Sipple	January 8 - February 25
	11175	ED 585	INB	Integrating Technology in the Curriculum	Sipple	February 26 - April 14
Literacy w/Reading Specialist Certificate - \$75 Course Fee - Use Fee per course						
	11258	LIT 501	INA	Foundations of Literacy	Heron	January 22 - April 14
	11259	LIT 502	INA	Advanced Linguistics	Heron	January 22 - April 14
	11260	LIT 503	INA	Applying Brain Research to Literacy Development and Instruction	Hoffman	January 22 - April 14
	11261	LIT 504	INA	Assessment & Remediation-Pt. 1	Hoffman	January 22 - April 14
	11262	LIT 504	INB	Assessment & Remediation-Pt. 1	Ruddy	January 22 - April 14
	11263	LIT 506	INA	Literacy Development and Literature for Adolescents	McHenry	January 22 - April 14
	11264	LIT 507	INA	Introduction to the World of Literature for Children and Adolescents	Klee	January 22 - April 14
	11265	LIT 508	INA	Literacy and Learning in the Content Area	Pellegrino	January 22 - April 14
	11266	LIT 509	INA	Literacy Leadership	Jones, V.	January 22 - April 14
	11267	LIT 510	INA	Literacy Education Practicum (100 hours)	Jones, V.	January 22 - April 14
Middle Level Master's Degree - \$75 Course Fee - Use Fee per course						
	11268	EDML 5000	INA	Found. of the Educ. Profession	Keiner	January 22 - April 14
	11269	EDML 5001	INA	Teach Adol Learners at Mid Lev	Cisek	January 22 - April 14
	11270	EDML 5007	INA	Dev of Adoles Learn Mid Level	Keiner	January 22 - April 14
	11271	EDML 5008	INA	Student Teach. Internship MLE	Jones	January 22 - April 14
	11272	EDML 5011	INA	Measurement in Middle Level Ed	Hlavaty	January 22 - April 14
	11274	EDML 5014	INA	Geometry in Middle Level Ed	Hlavaty	January 22 - April 14
	11275	EDML 5020	INA	Scientific Inq in Mid Level Ed	Lavagna	January 22 - April 14
	11276	EDML 5022	INA	Life Sciences in Mid Level Ed	Lavagna	January 22 - April 14
	11277	EDML 5033	INA	Teach/Eval Writ I in Mid Level	Richardson	January 8 - February 25
	11278	EDML 5034	INA	Teach & Eval Writing II in MLE	Richardson	February 26 - April 14
	11279	EDML 5041	INA	Geography in Middle Level Educ	Lemoncelli	January 22 - April 14
Instructional Media Online - \$75 Course Fee - Use Fee per course						
Session I	11051	EDIM 500	INA	Foundations for Future Ready Students	Andreyo, K	January 8 - February 25
	11052	EDIM 502	INA	Project-Based Learning	Kotz,J.	January 8 - February 25

	11053	EDIM 503	INA	Differentiation Supported by Technology	Grube	January 8 - February 25
	11055	EDIM 508	INA	Instructional Strategies for using Digital Content	Stephens	January 8 - February 25
	11058	EDIM 515	INA	Mobile Devices for Teaching/Learning	Schrock, K.	January 8 - February 25
	11060	EDIM 517	INA	Practices & Implementation of STEM Educ w/ Field experience	Mangan	January 8 - February 25
	11061	ED 521	INA	Using Technology for Assessment	Lundy	January 8 - February 25
Session II	11062	EDIM 509	INA	Practical Research through Teach Inquiry	Fitzhenry	February 26 - April 14
	11064	EDIM 510	INA	Target Higher Order Thinking	Pizzi	February 26 - April 14
	11066	EDIM 513	INA	Inquiry Based Learning	Johnson, K.	February 26 - April 14
	11067	EDIM 518	INA	Creating a STEM Culture Through Application	Covey	February 26 - April 14
Instructional Technology Program - \$75 Course Fee - Use Fee per course						
	11069	ED 579	INA	Media Design	Chapman	January 8 - February 25
	11070	ED 587	INA	Technology Leadership	Treese	January 8 - February 25
	11071	ED 588	INA	Operating Systems & Networking	Cheskiewicz	January 8 - February 25
	11073	ED 5080	INA	Technology for Assessment & Adaptation	Mannino	January 8 - February 25
Permission required	11075	ED 591	INA	Instructional Technology Internship	Treese	January 22 - April 14
	11076	ED 530	INA	Utilizing Emerging Technologies to Improve Learning	Brown J.	February 26 - April 14
	11077	ED 577	INA	Principles of Information Security	E. Williams/K. Williams	February 26 - April 14
	11078	ED 583	INA	Courseware Design & Construct.	Barron	February 26 - April 14
	11079	ED 5082	INA	Technology to Support Curriculum & Instruction	Treese	February 26 - April 14
Online Teaching Online - \$75 Course Fee - Use Fee per course						
Session I	11080	ED 530	INB	Utilizing Emerging Tech. to Support Education	Kirk	January 8 - February 25
	11081	ED 5032	INA	Online Teach for PA Educators	Kandianis, S.	January 8 - February 25
	11292	ED 5030	PL1	Instructional Design for Online Educators Online	TBA	January 2 - January 29
	11293	ED 5030	PL2	Instructional Design for Online Educators Online	TBA	January 9 - February 26
	11297	ED 5031	PL1	Facilitating Online Learning Communities Online	TBA	January 9 - February 26
	11298	ED 5031	PL2	Facilitating Online Learning Communities Online	TBA	January 30 - February 26
	11301	ED 5034	PL1	Action Research in the E-Learning Environment Online	TBA	January 9 - February 26
	11304	ED 5035	PL2	Blended and Synchronous Learning Design Online	TBA	January 9 - February 26
	11307	ED 5036	PL2	Building Online Collaborative Environments Online	TBA	January 9 - February 26
Session II	11082	ED 521	INB	Using Technology for Assessment	Pipech	February 26 - April 14
	11083	ED 5038	INA	Teaching and Learning in the Online Environment	Cournoyer	February 26 - April 14
	11294	ED 5030	PL3	Instructional Design for Online Educators Online	TBA	February 20 - April 8
	11295	ED 5030	PL4	Instructional Design for Online Educators Online	TBA	March 5 - April 22
	11299	ED 5031	PL3	Facilitating Online Learning Communities Online	TBA	February 20 - April 8
	11300	ED 5031	PL4	Facilitating Online Learning Communities Online	TBA	March 5 - April 22
	11302	ED 5034	PL2	Action Research in the E-Learning Environment Online	TBA	March 5 - April 22
	11303	ED 5035	PL1	Blended and Synchronous Learning Design Online	TBA	March 5 - April 22
	11305	ED 5035	PL3	Blended and Synchronous Learning Design Online	TBA	February 27 - March 25
	11306	ED 5036	PL1	Building Online Collaborative Environments Online	TBA	March 5 - April 22
School Business Leadership/PASBO - \$75 Course Fee - Use Fee per course						
	CRN #	Course Number	Section	Course Title	Instructor	Dates
	11084	SBL 502	INA	School Facility Management	Erb	January 22 - April 14
	11087	SBL 503	INA	Financial Operation of School District	Lentz	January 22 - April 14
	11093	SBL 506	INA	Materials Mgmt in Schools	Lentz	January 22 - April 14
	11094	SBL 507	INA	Information Technology in Educ	McCullough	January 22 - April 14
	11096	SBL 508	INA	Student Transportation	Erb	January 22 - April 14
	11097	SBL 509	INA	Food Service in Education	Czapp	January 22 - April 14
Permission required	11099	SBL 510	INA	Leadership for School Business	STAFF	January 22 - April 14

Special Education Degree - \$75 Course Fee - Use Fee per course						
	11280	EDSP 502	INA	Teaching Students with Low Incidence Disabilities w/field exp	Frantz Fry K	January 22 - April 14
	11281	EDSP 504	INA	Assessment in Spec Educ.	Uplinger	January 22 - April 14
	11282	EDSP 506	INA	Internship	Uplinger	January 22 - April 14
Teaching English as a Second Language Program - \$75 Course Fee - Use Fee per course						
	11203	ESL 501	INA	Approaches to Teaching Second Languages	Niezgoda	January 8 - February 25
	11204	ESL 503	INA	Second Language Assessment	TBA	February 26 - April 14
	11205	ESL 502	INA	Language Concepts for Second Language Learning and Teaching	Raczkowski	January 8 - February 25
	11206	ESL 506	INA	Teaching the Four Skills	Snell	January 8 - February 25
	11208	ESL 508	INA	Second Language Program Development	Fisher	February 26 - April 14
	11210	ESL 505	INA	Second Language Acquisition	Nelms	January 8 - February 25
	11211	ESL 509	INA	Computer Assisted Language Learning	Niezgoda	February 26 - April 14
IT Majors only	11212	ESL 509	INB	Computer Assisted Language Learning	Barrie	January 8 - February 25