

Graduate Education Master Schedule & Registration Procedures

84 West South Street, Wilkes-Barre, Pennsylvania 18766 | 1-800-WILKES-U ext. 4671 | Fax 570-408-4905 | www.wilkes.edu/graded

MyWilkes Portal

Current graduate students have 24/7 online access to their records and accounts from the Wilkes portal. To access the MyWilkes portal go to portal.wilkes.edu and use your email user name (firstname.lastname) and password to log in. The default password is upper case initial of your last name, lower case initial of your first name, last 6 digits of your WIN. ex: Joe Doe, WIN(900123456), password = Dj123456 NOTE: If you have previously changed your password, you must use your changed password. Click on the 'Student Services' tab to access the registration links and other important services. If you have any problems, please call the Help Desk @ 1-866-264-1462.

Registration

Registration will open early morning at 9:00 am on Thursday, February 8th. Online registration is preferred and available through the MyWilkes portal. Registrations are on a first-come, first-served basis. Be sure to register for the correct CRN#, course & section from this schedule. Wilkes will not be responsible for an incorrect course enrollment. Do NOT try to register online from school computers guarded by firewalls as our registration site may be blocked. Telephone registrations are not accepted..

*Note: If it has been longer than 1 year since your last course, you will NOT be able to register online without first being readmitted in our system. Go to <https://wilkes.edu/academics/graduate-programs/masters-programs/graduate-education/graduate-readmittance-form.aspx> Do not submit a new application. It will take approximately 24-48 hours for the readmit to be processed and for online registration to be available to you. You must know your email user name & password to register online.

Courses with less than 8 enrolled one week prior to the scheduled start may be cancelled, so register early if you intend to take a class. Registration for online courses closes 1 week before the start date to allow the necessary set-up time for student access to the course.

Important

- *Certification Only or Letter of Endorsement Programs:* Register for CRN# 20007 when completing your last course.
- All courses will have a \$75 Course Fee per course attached to your invoice
- Review the Student Payment & Accounts Receivable Policy at www.wilkes.edu/GradEd & select Tuition/ Payment Options

Every student is issued a Wilkes ID# (WIN) to use as his/her student number. Memorize your WIN and use it for all communications with Wilkes. It begins with 900 and is displayed on all grade reports, invoices and transcripts. If you cannot locate your WIN, you must contact the Wilkes University Help Desk @ 1-866-264-1462. Graduate Education cannot give out that information. New graduate students are sent a Wilkes WIN and email account after their application is processed.

Visit our web site (www.wilkes.edu/GradEd) for degree program requirement checklists, textbook info, current class enrollment, full course updates, and updated schedule info.

Textbooks

Books are posted online. Please refer to the Graduate Ed web page for the most current info on required books and how to purchase them. Go to www.wilkes.edu/GradEd & select Textbook Information.

Graduating Students *** IMPORTANT NOTE***

If completing your last course this semester, register for CRN# 20002 - GRD OOOB. Students must be fully admitted into their program in order to register for graduation. A \$200 graduation fee is added to your tuition invoice. The deadline for registering for Summer graduation is July 1, 2024, extra fee for late graduation adds. Contact your advisor NOW for a graduation audit to be sure you meet all degree requirements.

New Students

Any student who has never taken a Wilkes graduate course must submit a Wilkes graduate application before registering for a class. Apply online at www.wilkes.edu/applyonline

Drops & Adds

To drop or add a course once registered, call 800-945-5378, ext. 4671 or 4663. You must call to drop BEFORE class begins, or you WILL BE charged a portion of tuition even if you did not attend or log into class. You can also drop yourself from a course online if the semester has not yet started.

Fee Structure for Graduate Education Students/Courses

Tuition/Fee: The 2024-25 tuition rate is \$570 per credit, or \$1,710 per course. All courses will have an additional \$75 per course fee attached. Please visit www.wilkes.edu/GradEd for new rates. Courses need to be paid in full within two weeks before your course starts. Deferment is available for employers who reimburse tuition and financial aid is available for those who qualify.

Tuition payment options

Prior to the beginning of each semester, invoices listing all current semester charges and approved financial aid are available via portal.wilkes.edu to all registered students.

Student tuition bills are prepared by term and are due two weeks prior to the start of the semester. Paper bills are not mailed, however all billing statements can be accessed via the Wilkes student portal and a notification is sent to your Wilkes email. You will only receive notification via mail if your account is past due.

Wilkes will accept Visa, Mastercard, American Express, or Discover. Personal check or money orders will also be accepted for payment. Telephone payments NOT accepted.

Note: A "finance hold" preventing future course registration and/or issuing of grade reports, transcripts & graduation clearances is placed on any student account with a past-due balance until full payment is received and processed.

Class confirmations are NOT mailed to students

If a course is full or cancelled, you will be notified. If we do not contact you, your class is a go, so attend class on the dates listed on the course schedule.

Attention Students

- Student tuition bills are prepared by term and are due two weeks prior to the start of the semester.

Autism Endorsement -online program - \$75 Course Fee - Use Fee per course						
	20144	AUT 504	INA	Advanced Autism Instruction & Intervention	McElwee	May 13 - August 4
Educational Leadership W/ K-12 Principal Certification - \$75 Course Fee - Use Fee per course						
	20160	ED 517	INA	The Principal as Educ Leader	Smargiassi	May 13 - August 4
	20193	ED 523	INA	Administrative Leadership in Curriculum & Instruction	Frank	May 13 - August 4
	20194	ED 571	INA	Special Ed Programming & Admin	Lowery	May 13 - August 4
	20195	ED 573	INA	Evaluation of Educ Programs	Makaravage	May 13 - August 4
	20196	ED 575	INA	School Law for Principals (no field experience)	Duffy, T.	May 13 - August 4
	20197	ED 576	INA	School Mngt. & Communication	Bickhart	May 13 - August 4
	20161	ED 578	INA	Prof. Development/Supervision	Lowery	May 13 - August 4
Permission required	20162	ED 592	INA	Administrative Internship (EDLS)-Part A	Smargiassi	May 13 - August 4
Permission required	20199	ED 592	INB	Administrative Internship (EDLS)-Part B	Chomik	May 13 - August 4
General ONLINE COURSES: \$75 Course Fee - Use Fee per course						
	20200	ED 508	INA	Intercultural Communication	Berry	June 17 - August 4
	20201	ED 510	INA	Psychological Foundations	Hahn	April 29 - June 16
	20202	ED 512	INA	Social Foundations	Polachek	April 29 - June 16
	20203	ED 515	INA	Cognition	Neitz	June 17 - August 4
	20204	ED 519	INA	Principles of Law & Special Education Law	Duffy, T.	April 29 - June 16
	20205	ED 519	INB	Principles of Law & Special Education Law	Krause	May 13 - August 4
	20206	ED 520	INA	Using Assessment to Guide Instruction	Speziale, K.	April 29 - June 16
	20207	ED 520	INB	Using Assessment to Guide Instruction	Cisek	June 17 - August 4
	20208	ED 522	INA	Curriculum and Instruction	Nell	April 29 - June 16
	20209	ED 522	INB	Curriculum and Instruction	Nell	June 17 - August 4
	20168	ED 525	INA	Intro to Ed Research	Morrison	May 13 - August 4
	20210	ED 525	INB	Intro to Ed Research	Yourechko	May 13 - August 4
	20211	ED 539	INA	Adv. Studies in Teach/Learning	Costello	May 13 - August 4
	20145	ED 569	INA	Teach Div Learn- Inc Class Prac	Bewick	May 13 - August 4
	20146	ED 585	INA	Integrating Technology in the Curriculum	Sipple	April 29 - June 16
	20147	ED 585	INB	Integrating Technology in the Curriculum	Sipple	June 17 - August 4
Literacy w/Reading Specialist Certificate - \$75 Course Fee - Use Fee per course						
	20148	LIT 501	INA	Foundations of Literacy	Heron	May 13 - August 4
	20149	LIT 502	INA	Advanced Linguistics	Heron	May 13 - August 4
	20150	LIT 503	INA	Applying Brain Research to Literacy Development and Instruction	Hoffman	May 13 - August 4
	20151	LIT 505	INA	Assessment & Remediation-Pt. 2	Hoffman	May 13 - August 4
	20152	LIT 505	INB	Assessment & Remediation-Pt. 2	Ruddy	May 13 - August 4
	20153	LIT 506	INA	Literacy Development and Literature for Adolescents	McHenry	May 13 - August 4
	20154	LIT 507	INA	Introduction to the World of Literature for Children and Adolescents	Klee	May 13 - August 4
	20155	LIT 508	INA	Literacy and Learning in the Content Area	Pellegrino	May 13 - August 4
	20156	LIT 509	INA	Literacy Leadership	Jones, V.	May 13 - August 4
	20157	LIT 510	INA	Literacy Education Practicum (100 hours)	Jones, V.	May 13 - August 4
MAT Middle Level Initial Certification - \$75 Course Fee - Use Fee per course						
	20159	EDML 5000	INA	Found. of the Educ. Profession	Keiner	May 13 - August 4

Instructional Media Online - \$75 Course Fee - Use Fee per course						
Session I	20104	EDIM 500	INA	Foundations for Future Ready Students	Andreyo, K	April 29 - June 16
	20105	EDIM 502	INA	Project-Based Learning	Kotz,J.	April 29 - June 16
	20106	EDIM 503	INA	Differentiation Supported by Technology	Grube	April 29 - June 16
	20107	EDIM 508	INA	Instructional Strategies for using Digital Content	Stephens	April 29 - June 16
	20108	EDIM 517	INA	Practices & Implementation of STEM Educ w/ Field experience	Mangan	April 29 - June 16
	20109	ED 521	INA	Using Technology for Assessment	Lundy	April 29 - June 16
Session II	20110	EDIM 509	INA	Practical Research through Teach Inquiry	Fitzhenry	June 17 - August 4
	20111	EDIM 510	INA	Target Higher Order Thinking	Pizzi	June 17 - August 4
	20112	EDIM 513	INA	Inquiry Based Learning	Johnson, K.	June 17 - August 4
	20113	EDIM 516	INA	Responsive Digital Leadership	Leach	June 17 - August 4
	20114	EDIM 518	INA	Creating a STEM Culture Through Application	Covey	June 17 - August 4
Instructional Technology Program - \$75 Course Fee - Use Fee per course						
Session I	20115	ED 587	INA	Technology Leadership	Kandianis	April 29 - June 16
	20116	ED 588	INA	Operating Systems & Networking	Cheskiewicz	April 29 - June 16
	20117	ED 5081	INA	Technology to Support All Learners	Treese	April 29 - June 16
permission required	20118	ED 591	INA	Instructional Technology Internship- Intro Zoom on 5/6 from 5-6 PM	Treese	May 13 - August 4
Session II	20119	ED 530	INA	Utilizing Emerging Technologies to Improve Learning	Brown J.	June 17 - August 4
	20121	ED 577	INA	Principles of Information Security	E. Williams/K. Williams	June 17 - August 4
	20122	ED 5080	INA	Technology for Assessment & Adaptation	Mannino	June 17 - August 4
Online Teaching Online - \$75 Course Fee - Use Fee per course						
Session I	20123	ED 530	INB	Utilizing Emerging Tech. to Support Education	Kirk	April 29 - June 16
	20124	ED 5033	INA	Soc/Eth Issues Online Learning	Cournoyer	April 29 - June 16
	20125	ED 5037	INA	Developing Online Programs	Cournoyer	April 29 - June 16
Session II	20126	ED 521	INB	Using Technology for Assessment	Pipech	June 17 - August 4
School Business Leadership/PASBO - \$75 Course Fee - Use Fee per course						
	CRN #	Course Number	Section	Course Title	Instructor	Dates
	20127	SBL 501	INA	Public Rel & School Commun	Davis	May 13 - August 4
	20128	SBL 503	INA	Financial Operation of School District	Lentz	May 13 - August 4
	20129	SBL 504	INA	Fin Plan & Mgmt for Sch Bus	Longenecker	May 13 - August 4
	20130	SBL 505	INA	Human Resources in Education	Lentz	May 13 - August 4
	20131	SBL 507	INA	Information Technology in Educ	McCullough	May 13 - August 4
	20132	SBL 509	INA	Food Service in Education	Czapp	May 13 - August 4
Permission required	20133	SBL 510	INA	Leadership for School Business	Richards	May 13 - August 4
Special Education Degree - \$75 Course Fee - Use Fee per course						
	20165	EDSP 502	INA	Low Incidence Disabilities(crosslisted EDSP 226)	Frantz-Fry	June 10-July 12(includes field hours)
	20166	EDSP 503	INA	Behavior Intervention/Support(crosslisted EDSP 227)	Frantz-Fry	May 20-June 7 (includes field hours)
	20167	EDSP 504	INA	Assessment in Spec Educ(crosslisted EDSP 300)	Frantz-Fry	June 10-July 12(includes field hours)
	20164	EDSP 505	INA	Secondary Spec Educ Transition	Bewick	May 13 - August 4
	20163	EDSP 506	INA	Internship in Special Education	Uplinger	May 13 - August 4
Teaching English as a Second Language Program - \$75 Course Fee - Use Fee per course						
	20134	ESL 501	INA	Approaches to Teaching Second Languages	Niezgoda	June 17 - August 4
	20135	ESL 503	INA	Second Language Assessment	Myers	April 29 - June 16
	20136	ESL 502	INA	Language Concepts for Second Language Learning and Teaching	Rackowski	June 17 - August 4
	20137	ESL 506	INA	Teaching the Four Skills	Snell	April 29 - June 16
	20138	ESL 508	INA	Second Language Program Development	Fischer	April 29 - June 16
	20139	ESL 504	INA	Intercultural Communication for Language Teachers	Niezgoda	April 29 - June 16
	20140	ESL 507	INA	Sociolinguistics and Second Language Acquisition	Nelms	June 17 - August 4
	20141	ESL 512	INA	ESL Teaching and Evaluation Theory (Capstone course)	Rackowski	June 17 - August 4
IT Majors only	20143	ESL 509	INA	Computer Assisted Language Learning (IT Majors only)	Barrie	June 17 - August 4