Graduate Education Master Schedule & Registration Procedures

84 West South Street, Wilkes-Barre, Pennsylvania 18766 | 1-800-WILKES-U ext. 4671 | Fax 570-408-4905 | www.wilkes.edu/graded

MyWilkes Portal

Current graduate students have 24/7 online access to their records and accounts from the Wilkes portal. To access the MyWilkes portal go to portal.wilkes.edu and use your email user name (firstname.lastname) and password to log in. The default password is upper case initial of your last name, lower case initial of your first name, last 6 digits of your WIN. ex: Joe Doe, WIN(900123456), password = Dj123456 NOTE: If you have previously changed your password, you must use your changed password. Click on the 'Student Services' tab to access the registration links and other important services. If you have any problems, please call the Help Desk @ 1-866-264-1462.

Registration

Registration will open early morning at 12:01am on Thursday, July 15th. Online registration is preferred and available through the MyWilkes portal. Registrations are on a first-come, first-served basis. Be sure to register for the correct CRN#, course & section from this schedule. Wilkes will not be responsible for an incorrect course enrollment. Do NOT try to register online from school computers guarded by firewalls. You may have difficulty. Try from a home computer. Telephone registrations are not accepted. Permission only registrations must be mailed or faxed. If we are unable to register you, we will contact you.

*Note: If it has been longer than 1 year since your last course, you will NOT be able to register online without first being readmitted in our system. Go to https://wilkes.edu/academics/graduate-programs/masters-programs/graduate-education/graduate-readmittance-form.aspx Do not submit a new application. It will take approximately 24-48 hours for the readmit to be processed and for online registration to be available to you. You must know your email user name & password to register online.

Courses with less than 5 enrolled one week prior to the scheduled start may be cancelled, so register early if you intend to take a class. Registration for online courses closes 1 week before the start date to allow the necessary set-up time for student access to the course.

Important

• All courses will have a $75 Course Fee per course attached to your invoice

• Review the Student Payment & Accounts Receivable Policy at www.wilkes.edu/GradEd & select Tuition/Payment Options

• Certification Only or Letter of Endorsement Programs: Register for CRN# 30012 when completing your last course.

Every student is issued a Wilkes ID# (WIN) to use as his/her student number. Memorize your WIN and use it for all communications with Wilkes. It begins with 900 and is displayed on all grade reports, invoices and transcripts. If you cannot locate your WIN, you must contact the Wilkes University Help Desk @ 1-866-264-1462. Graduate Education cannot give out that information. New graduate students are sent a Wilkes WIN and email account after their application is processed.

Visit our web site (www.wilkes.edu/GradEd) for degree program requirement checklists, textbook info, current class enrollment, full course updates, and updated schedule info.

Textbooks

Books are posted online. Please refer to the Graduate Ed web page for the most current info on required books and how to purchase them. Go to www.wilkes.edu/GradEd & select Textbook Information.

Graduating Students   *** IMPORTANT NOTE***

If completing your last course this semester, register for CRN# 30002 - GRD OOOB. Students must be fully admitted into their program in order to register for graduation. A $170 graduation fee is added to your tuition invoice. The deadline for registering for Fall graduation is October 1, 2021, extra fee for late graduation adds. Contact your advisor NOW for a graduation audit to be sure you meet all degree requirements.

New Students

Any student who has never taken a Wilkes graduate course must submit a Wilkes graduate application before registering for a class. Apply online at www.wilkes.edu/applyonline Online application= $35.

Drops & Adds

To drop or add a course once registered, call 800-945-5378, ext. 4671 or 4663. You must call to drop BEFORE class begins, or you WILL BE charged a portion of tuition even if you did not attend or log in to class. You can also drop yourself from a course online if the semester has not yet started.

Fee Structure for Graduate Education Students/Courses

Tuition/Fee:The 2021-22 tuition rate is $1,566 per course or $522 per credit. All courses will have an additional $75 per course fee attached. Please visit www.wilkes.edu/GradEd for new rates. Courses need to be paid in full within two weeks before your course starts.

Tuition payment options

The University does not mail invoices to students. The University will be using an e-bill service, TouchNet, to handle invoices and electronic payments. Students will receive notification of charges via email only through their official Wilkes email account.

Students must be financially clear in order to register for classes during the Registration or Add/Drop period. In order to be financially clear, the student must either pay in full any outstanding balance due to the Univeristy or make arrangements for payment in full with the Univeristy Controller's Office.Wilkes will accept Visa, Mastercard, American Express, or Discover. A 2.85% convenience fee will be added to all credit card payments. Personal check or money orders can be submitted for payment with no additional charge. Telephone payments NOT accepted. Note: A "finance hold" preventing future course registration and/or issuing of grade reports, transcripts & graduation clearances is placed on any student account with a past-due balance until full payment is received and processed.

Class confirmations are NOT mailed to students

If a course is full or cancelled, you will be notified. If we do not contact you, your class is a go, so attend class on the dates/times listed on this course schedule.

Attention Students
• All courses will have a $75 Course Fee per course attached to your invoice.

Autism Endorsement -online program - $75 Course Fee - Use Fee per course

	31010	AUT 501	INA	Autism Diagnosis and Treatment	Criste Holliman	September 13 - December 5	Online; MS Word preferred
	31011	AUT 503	INA	Autism Scope and Sequence	McElwee	September 13 - December 5	Online; MS Word preferred

Educational Leadership W/ K-12 Principal Certification - $75 Course Fee - Use Fee per course

Permission required	31114	ED 517	INA	The Principal as Educ Leader	Smargiassi	September 13 - December 5	Online; MS Word preferred
	31115	ED 523	INA	Administrative Leadership in Curriculum & Instruction	Chomik	September 13 - December 5	Online; MS Word preferred
	31116	ED 573	INA	Evaluation of Educational Programs	TBA	September 13 - December 5	Online; MS Word preferred
	31117	ED 575	INA	School Law for Principals (no field experience)	Duffy, T.	September 13 - December 5	Online; MS Word preferred
	31118	ED 578	INA	Staff Development & Supervision (EDLS)	Lowery	September 13 - December 5	Online; MS Word preferred
Permission required	31119	ED 592	INA	Administrative Internship (EDLS)-Part A	Smargiassi	September 13 - December 5	Online; MS Word preferred
Permission required	31120	ED 592	INB	Administrative Internship (EDLS)-Part B	Smargiassi	September 13 - December 5	Online; MS Word preferred

General ONLINE COURSES: $75 Course Fee - Use Fee per course

	31121	ED 508	INA	Intercultural Communication	Berry	September 7 - October 24	Online; MS Word preferred
	31122	ED 510	INA	Psychological Foundations	Hahn	October 25 - December 12	Online; MS Word preferred
		ED 512	INA	Social Foundations	Polachek	September 7 - October 24	Online; MS Word preferred
	31012	ED 515	INA	Cognition	Mulally	October 25 - December 12	Online; MS Word preferred
	31124	ED 519	INA	Issues, Laws and Trends in Education	Duffy, T.	September 7 - October 24	Online; MS Word preferred
	31125	ED 519	INB	Issues, Laws and Trends in Education	Krause	September 13 - December 5	Online; MS Word preferred
	31013	ED 520	INA	Using Assessment to Guide Instruction	Speziale, K.	September 7 - October 24	Online; MS Word preferred
	31014	ED 520	INB	Using Assessment to Guide Instruction	Cisek	October 25 - December 12	Online; MS Word preferred
	31128	ED 522	INA	Curriculum and Instruction	Nell	September 7 - October 24	Online; MS Word preferred
	31129	ED 522	INB	Curriculum and Instruction	Nell	October 25 - December 12	Online; MS Word preferred
	31130	ED 525	INA	Intro to Ed Research	Yourechko	September 13 - December 5	Online; MS Word preferred
		ED 531	INA	Children's Literature	Polachek		Online; MS Word preferred
	31132	ED 539	INA	Adv. Studies in Teach/Learning	Costello	September 13 - December 5	Online; MS Word preferred
	31133	ED 569	INA	Teach Div Learn- Inc Class Prac	Bewick	September 13 - December 5	Online; MS Word preferred
	31134	ED 585	INA	Integrating Technology in the Curriculum	Sipple	September 7 - October 24	Online; MS Word preferred
	31135	ED 585	INB	Integrating Technology in the Curriculum	Sipple	October 25 - December 12	Online; MS Word preferred

LITERACY w/Reading Specialist Certificate - $75 Course Fee - Use Fee per course

	31016	LIT 501	INA	Foundations of Literacy	Heron	September 13 - December 5	Online; MS Word preferred
	31017	LIT 502	INA	Advanced Linguistics	Heron	September 13 - December 5	Online; MS Word preferred
	31018	LIT 503	INA	Applying Brain Research to Literacy Development and Instruction	Hoffman	September 13 - December 5	Online; MS Word preferred
	31019	LIT 505	INA	Assessment & Remediation-Pt. 2	Hoffman	September 13 - December 5	Online; MS Word preferred
	31020	LIT 506	INA	Literacy Development and Literature for Adolescents	McHenry	September 13 - December 5	Online; MS Word preferred
	31021	LIT 507	INA	Introduction to the World of Literature for Children and Adolescents	Klee	September 13 - December 5	Online; MS Word preferred
	31022	LIT 508	INA	Literacy and Learning in the Content Area	Pellegrino	September 13 - December 5	Online; MS Word preferred
	31023	LIT 510	INA	Literacy Education Practicum (100 hours)	Jones, V.	September 13 - December 5	Online; MS Word preferred

Middle Level Master's Degree - $75 Course Fee - Use Fee per course

	31024	EDML 5000	INA	Found. of the Educ. Profession	Keiner	September 13 - December 5	Online; MS Word preferred
	31026	EDML 5001	INA	Teach Adol Learners at Mid Lev	Cisek	September 13 - December 5	Online; MS Word preferred
	31027	EDML 5002	INA	Math in Middle Level Instruc	Lavanga	September 13 - December 5	Online; MS Word preferred
	31028	EDML 5005	INA	Social Stud in Middle Level Ed	Lemoncelli	September 13 - December 5	Online; MS Word preferred
	31029	EDML 5008	INA	Student Teach. Internship MLE	Jones	September 13 - December 5	Online; MS Word preferred
	31030	EDML 5010	INA	Number Theory in Mid Level Ed	Hlavaty	September 7 - October 24	Online; MS Word preferred
	31031	EDML 5012	INA	Data, Stat & Prob in Mid Level	Hlavaty	October 25 - December 12	Online; MS Word preferred
	31032	EDML 5020	INA	Scientific Inq in Mid Level Ed	Rudolph	September 7 - October 24	Online; MS Word preferred
	31033	EDML 5023	INA	Physical Sci in Mid Level Ed	Weller	October 25 - December 12	Online; MS Word preferred
	31039	EDML 5025	INA	Chemical Sci in Mid Level Ed	Rudolph	October 25 - December 12	Online; MS Word preferred
	31040	EDML 5031	INA	Liter Forms/Media Liter in MLE	Ciampi	October 25 - December 12	Online; MS Word preferred
	31042	EDML 5033	INA	Teach/Eval Writ I in Mid Level	Richardson	October 25 - December 12	Online; MS Word preferred

	31043	EDML 5041	INA	Geography in Middle Level Educ	Lemoncelli	September 7 - October 24	Online; MS Word preferred
	31044	EDML 5042	INA	Govt & Civics in Mid Level Ed	Kochanski	October 25 - December 12	Online; MS Word preferred
	31045	EDML 5044	INA	Fund of Econ in Mid Level Ed	Kochanski	September 7 - October 24	Online; MS Word preferred

Instructional Media Online - $75 Course Fee - Use Fee per course

Session I	31046	EDIM 500	INA	Foundations for Future Ready Students	Andreyo, K	September 7 - October 24	Online; MS Word preferred
	31047	EDIM 502	INA	Project-Based Learning	Chiavacci	September 7 - October 24	Online; MS Word preferred
	31048	EDIM 502	INB	Project-Based Learning (Methacton SD Cohort Only)	Kotz, J.	September 7 - October 24	Online; MS Word preferred
	31049	EDIM 503	INA	Differentiation Supported by Technology	Leach	September 7 - October 24	Online; MS Word preferred
	31050	EDIM 508	INA	Instructional Strategies for using Digital Content	Blazosky	September 7 - October 24	Online; MS Word preferred
	31051	EDIM 510	INA	Target Higher Order Thinking	Pizzi	September 7 - October 24	Online; MS Word preferred
	31052	EDIM 513	INA	Inquiry Based Learning	Johnson, K.	September 7 - October 24	Online; MS Word preferred
	31053	EDIM 516	INA	Reponsive Digital Leadership	Mulally	September 7 - October 24	Online; MS Word preferred
	31054	EDIM 517	INA	Practices & Implementation of STEM Educ w/ Field experience	Fitzhenry	September 7 - October 24	Online; MS Word preferred
	31055	EDIM 517	INB	Practices & Implementation of STEM Educ w/ Field experience	Pipech	September 7 - October 24	Online; MS Word preferred
	31056	ED 521	INA	Using Technology for Assessment	Duffy, C.	September 7 - October 24	Online; MS Word preferred
Session II	31057	EDIM 500	INB	Foundations for Future Ready Students	Andreyo	October 25 - December 12	Online; MS Word preferred
	31058	EDIM 500	INC	Foundations for Future Ready Students	Pizzi	October 25 - December 12	Online; MS Word preferred
	31059	EDIM 502	INC	Project-Based Learning	Kotz	October 25 - December 12	Online; MS Word preferred
	31060	EDIM 503	INB	Differentiation Supported by Technology	Grube	October 25 - December 12	Online; MS Word preferred
	31061	EDIM 508	INB	Instrcutional Strategies for using Digital Content	Blazosky	October 25 - December 12	Online; MS Word preferred
	31062	EDIM 508	INC	Instrcutional Strategies for using Digital Content	Surdovel	October 25 - December 12	Online; MS Word preferred
	31063	EDIM 509	INA	Practical Research through Teach Inquiry	Fitzhenry	October 25 - December 12	Online; MS Word preferred
	31064	EDIM 510	INB	Target Higher Order Thinking	Schrock	October 25 - December 12	Online; MS Word preferred
	31065	EDIM 513	INB	Inquiry Based Learning	Johnson, K.	October 25 - December 12	Online; MS Word preferred
	31066	EDIM 513	INC	Inquiry Based Learning (Methacton SD Cohort)	Treese	October 25 - December 12	Online; MS Word preferred
	31067	EDIM 515	INA	Mobile Devices for Teaching/Learning	Schrock, K.	October 25 - December 12	Online; MS Word preferred
	31068	EDIM 518	INA	Creating a STEM Culture Through Application	Schutt, K.	October 25 - December 12	Online; MS Word preferred
	31069	EDIM 518	INB	Creating a STEM Culture Through Application	Covey	October 25 - December 12	Online; MS Word preferred
	31070	ED 521	INB	Using Technology for Assessment	Lundy	October 25 - December 12	Online; MS Word preferred

Instructional Technology Program - $75 Course Fee - Use Fee per course

	31071	ED 530	INA	Utilizing Emerging Technologies to Improve Learning	Brown J.	September 7 - October 24	Online; MS Word preferred
	31072	ED 579	INA	Media Design	Chapman	September 7 - October 24	Online; MS Word preferred
	31073	ED 587	INA	Technology Leadership	Kandianis	September 7 - October 24	Online; MS Word preferred
	31074	ED 588	INA	Operating Systems & Networking	Cheskiewicz	September 7 - October 24	Online; MS Word preferred
	31075	ED 5081	INA	Technology to Support All Learners	Mannino	September 7 - October 24	Online; MS Word preferred
(IT Majors only)	31076	ESL 509	INA	Computer Assisted Language Learning	Barrie	September 13 - December 5	Online; MS Word preferred
	31077	ED 591	INA	Instructional Technology Internship	Surdovel	September 13 - December 5	Online; MS Word preferred
	31078	ED 577	INB	Principles of Information Security	E. Williams/K. Williams	October 25 - December 12	Online; MS Word preferred
	31079	ED 579	INB	Media Design	Chapman	October 25 - December 12	Online; MS Word preferred
	31080	ED 583	INA	Courseware Design & Construct.	Barron	October 25 - December 12	Online; MS Word preferred
	31081	ED 5080	INA	Technology for Assessment & Adaptation	Mangan	October 25 - December 12	Online; MS Word preferred
	31082	ED 5082	INA	Technology to Support Curriculum & Instruction	Mannino	October 25 - December 12	Online; MS Word preferred

Online Teaching Online - $75 Course Fee - Use Fee per course

Session I	31083	ED 530	INB	Utilizing Emerging Tech. to Support Education	Kirk	September 7 - October 24	Online; MS Word preferred
	31084	ED 5037	INA	Developing Online Programs	Derby	September 7 - October 24	Online; MS Word preferred
	31085	ED 5033	INA	Social & Ethical Issues in Online Learning (previous ED 5001 Soc/ Ethic Issues Dist Learn- DO Not if you took ED 5001)	Surdovel	September 7 - October 24	Online; MS Word preferred
	31156	ED 5030	PO1	Instructional Design for Online Educators Online	Laura Wilkerson	August 31- Sept 9	Online; MS Word preferred
	31157	ED 5034	PO1	Action Research in the E-Learning Environment Online	Angela Shelton (Koch)	Sept 9-October 25	Online; MS Word preferred
	31158	ED 5035	PO1	Blended and Synchronous Learning Design Online	Jill Bergerhofer	Sept 9-October 25	Online; MS Word preferred
	31159	ED 5036	PO1	Building Online Collaborative Environments Online	Mindy Lower	Sept 9-October 25	Online; MS Word preferred

	CRN #	Course Number	Section	Course Title	Instructor	Dates	Format	
	31160	ED 5031	PO1	Facilitating Online Learning Communities Online	Christine McDonald	Sept 9-October 25	Online; MS Word preferred	
	31161	ED 5030	PO2	Instructional Design for Online Educators Online	Lisa Miller	Sept 9-October 25	Online; MS Word preferred	
	31162	ED 5035	PO2	Blended and Synchronous Learning Design Online	Jim Jones	Sept 28-October 25	Online; MS Word preferred	
Session II	31086	ED 521	INC	Using Technology for Assessment	Duffy, C.	October 25 - December 12	Online; MS Word preferred	
	31087	ED 5038	INA	Teaching and Learning in the Online Environment	Derby	October 25 - December 12	Online; MS Word preferred	
	31088	ED 5032	INA	Online Teach for PA Educators	Kandianis	October 25 - December 12	Online; MS Word preferred	
	31163	ED 5034	PO2	Action Research in the E-Learning Environment Online	Ryan Zellner	October 26-December 13	Online; MS Word preferred	
	31164	ED 5035	PO3	Blended and Synchronous Learning Design Online	Laura Wilkerson	October 26-December 13	Online; MS Word preferred	
	31165	ED 5036	PO2	Building Online Collaborative Environments Online	Christine McDonald	October 26-December 13	Online; MS Word preferred	
	31166	ED 5031	PO2	Facilitating Online Learning Communities Online	Brittany Frey	October 26-December 13	Online; MS Word preferred	
	31167	ED 5030	PO3	Instructional Design for Online Educators Online	Heather Wertman	October 26-December 13	Online; MS Word preferred	
	31168	ED 5036	PO3	Building Online Collaborative Environments Online	Jennifer Hund	November 2-Nov 29	Online; MS Word preferred	
	31169	ED 5031	PO3	Facilitating Online Learning Communities Online	Shawn Robbins	November 2-Nov 29	Online; MS Word preferred	

**School Business Leadership/PASBO - $75 Course Fee - Use Fee per course

Continuing Ed students- Continuing Ed students must register by mail. Please print a registration form at www.wilkes.edu/graded under the GradEd form link.

Registrations are on a first-come, first-served basis. Limited space is available for Continuing Ed students(2 spaces per course).

Continuing Professional Education tuition rate: $675 for 45 hours. Payment is due at time of registration.

Application Fee: A one-time fee of $45 is required for all NEW students. It is paid with either the application (graduate) or first registration (continuing ed).

	CRN #	Course Number	Section	Course Title	Instructor	Dates	Format	
	31136	SBL 501	INA	Public Relations and School Communications	Davis	September 13 - December 5	Online; MS Word preferred	
	31137	SBL 502	INA	School Facility Management	Erb	September 13 - December 5	Online; MS Word preferred	
	31138	SBL 504	INA	Fin Plan & Mgmt for Sch Bus	Longenecker	September 13 - December 5	Online; MS Word preferred	
	31139	SBL 505	INA	Human Resources in Education	Lentz	September 13 - December 5	Online; MS Word preferred	
	31140	SBL 506	INA	Materials Mgmt in Schools	Lentz	September 13 - December 5	Online; MS Word preferred	
	31141	SBL 508	INA	Student Transportation	Erb	September 13 - December 5	Online; MS Word preferred	
	31142	SBL 509	INA	Food Service in Education	Gilbert	September 13 - December 5	Online; MS Word preferred	
Permission required	31143	SBL 510	INA	Leadership for School Business	Piper	September 13 - December 5	Online; MS Word preferred	

Special Education Degree - $75 Course Fee - Use Fee per course

	31015	ED 535	INA	Accomodations and Adaptations in Lit. for Diverse Learners	McHenry	September 13 - December 5	Online; MS Word preferred	
	31089	EDSP 501	INA	Sp. Ed. Meth I w/ Field Ex	Bewick K	September 13 - December 5	Online; MS Word preferred	
	31090	EDSP 503	INA	Behavior Mgmt w/Field Exper.	Neher-Grove K	September 13 - December 5	Online; MS Word preferred	
	31091	EDSP 504	INA	Assessment in Spec Educ.	Yanuzzi D	September 13 - December 5	Online; MS Word preferred	
	31092	EDSP 506	INA	Internship	Yanuzzi D	September 13 - December 5	Online; MS Word preferred	

Teaching English as a Second Language Program - $75 Course Fee - Use Fee per course

	31093	ESL 501	INA	Approaches to Teaching Second Languages	Niezgoda	September 13 - December 5	Online; MS Word preferred	
	31094	ESL 503	INA	Second Language Assessment	Antonetti	September 13 - December 5	Online; MS Word preferred	
	31095	ESL 502	INA	Language Concepts for Second Language Learning and Teaching	Raczkowski	September 13 - December 5	Online; MS Word preferred	
	31096	ESL 506	INA	Teaching the Four Skills	Snyder	September 13 - December 5	Online; MS Word preferred	
	31097	ESL 508	INA	Second Language Program Development	Fisher	September 13 - December 5	Online; MS Word preferred	
	31098	ESL 504	INA	Intercultural Communication for Language Teachers	Niezgoda	September 13 - December 5	Online; MS Word preferred	
	31099	ESL 507	INA	Sociolinguistics and Second Language Acquisition	Antonetti	September 13 - December 5	Online; MS Word preferred	
	31100	ESL 512	INA	ESL Teaching and Evaluation Theory (Capstone course)	Raczkowski	September 13 - December 5	Online; MS Word preferred	