Wilkes University Curriculum Committee

PROPOSAL SUBMITTAL FORM

Directions:

- Use this set of forms for all proposals sent to the Curriculum Committee.
- Pages 1-3 of this document are required. Any unnecessary forms should be deleted from the packet before submissions. If multiple forms are needed (course addition, course deletion, etc), simply copy and paste additional forms into this packet.
- Note that all new programs (majors and minors), program eliminations, significant program revisions and all general education core revisions must be reviewed and approved by the Provost and Academic Planning Committee (APC) prior to submission to the Curriculum Committee. The Provost will make the decision if a program revision requires APC review.
- Completed and signed forms are due no later than the first Tuesday of every month. Submit one signed original hard copy and a scanned electronic copy with all signatures to the Chair of the Curriculum Committee.

1. Originator: Kyle L. Kreider
   Chair, Division of Behavioral and Social Sciences
   570-408-4473; Kyle.Kreider@wilkes.edu

2. Proposal Title: Removal of PSY242: Personality as a requirement for Criminology majors.

3. Check only one type of proposal: (double click on the appropriate check box and change default value to “checked”).

☐ New Program. (Major or Minor Degree Programs). This requires prior review and approval by the Provost and APC.
☐ Elimination of Program. (Major or Minor Degree Programs). This requires prior review and approval by the Provost and APC.
☐ Program Revision. Significant revisions to a program require review and approval by the Provost. The Provost determines if review and approval by APC is necessary.
☐ General Education Revision. Submissions only accepted from the General Education Committee (GEC). Must be reviewed and approved by the Provost.
☐ Creation of new departments, elimination of existing department. This requires prior review and approval by the Provost and APC.
☐ Course additions or deletions not affecting programs (such as elective courses, transition of “topics” courses to permanent courses).
☐ Change in course credit or classroom hours.
☐ Incidental Changes. Includes changes in course/program title, course descriptions, and course prerequisites. (Although these changes do require approval by the Curriculum Committee, they do not go before the full faculty for approval).
☐ Other (Specify)
4. Indicate the number of course modification forms that apply to this proposal:

- Course Addition Form (plus syllabi)
- Course Deletion Form
- Course Change Form

5. Executive Summary of Proposal.

Simply summarize this proposal. The breadth and depth of this executive summary should reflect the complexity and significance of the proposal. Include an overview of the proposal, background and reasoning behind the proposal and a description of how the proposal relates to the mission and strategic long-range plan of the unit and/or university. For incidental changes a one or two sentence explanation is adequate.

Currently, Criminology majors are required to take PSY242: Personality, and either PSY352: Abnormal Behavior or PSY355: Forensic Psychology. PSY242 has been required as part of the Criminology major because it is a prerequisite for PSY352: Abnormal Behavior. We propose to remove PSY242: Personality as a requirement for the Criminology major. Students wanting to take PSY352: Abnormal Behavior will still be required to take PSY242: Personality.

6. Other specific information. (Not applicable for incidental changes.)

What other programs, if any, will be affected by this proposal? Describe what resources are available for this proposal. Are they adequate? What would be the effect on the curriculum of all potentially affected programs if this proposal were adopted? Include any potential effects to the curriculum of current programs, departments and courses.

The only program that this would impact (other than Criminology) is Psychology. Given that many students will still desire to take PSY242 because they want to take PSY352: Abnormal Behavior, we do not foresee significant changes to the delivery of the Psychology curriculum. Currently, six (6) sections of PSY242: Personality are offered each year. This past academic year (2014-15), of the 144 students enrolled in PSY242, only twenty (20) – or 14% -- of the students were Criminology majors. We foresee that, at most, Psychology will need to offer only five (5) sections of PSY242 a year, not six (6). Furthermore, given that the majority of Criminology students take PSY355: Forensic Psychology rather than PSY352: Abnormal Behavior, we do not foresee this deletion will have significant impact on enrollments in PSY352: Abnormal Behavior.

7. Program Outline. (Not applicable for incidental changes).

A semester-by-semester program outline as it would appear in the bulletin for a new program or any modified program with all changes clearly indicated.
8. Signatures and Recommendations. (please date)

- Signatures of involved Department chair(s) and Dean(s) indicate agreement with the proposal and that adequate resources (library, faculty, technology) are available to support proposal.
- If a potential signatory disagrees with a proposal he/she should write "I disagree with this proposal" and a signed statement should be attached to this submission.

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<tr>
<td>Kyle L. Heide</td>
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<td>Division of Behavioral Sciences, School of Social Work</td>
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<td>Susan Hartzak</td>
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|------------------|-----------|------|
| Provost (For new programs, significant revisions and revisions to the General Education Program revisions only).
  Provost should check here if this proposal is a program revision AND the significance of the revision requires review and approval by APC prior to Curriculum Committee. | | |

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